

# **Jharkhand Agency for Promotion of Information Technology**

## **DRAFT AGENDA**

### **for the 8<sup>th</sup> Meeting of the Board of Directors**

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#### **Item No.1 Confirmation of the minutes of the 7<sup>th</sup> meeting of the Board of Directors of JAP-IT held on 15-4-2011.**

The Minutes of the 7<sup>th</sup> meeting of the Board of Directors held on 15-4-2011 is submitted vide **ANNEXURE-I** for kind ratification.

#### **Item No.2 Progress of action taken in respect of the decisions/directions of the Board of Directors 7<sup>th</sup> meeting held on 15-4-2011**

Status of compliance of the decisions/directions of the 7<sup>th</sup> meeting of the Board of Directors is placed vide **ANNEXUE-II** for information of the Board of Directors.

#### **Item No.3 Posting of CEO,JAP-IT**

Sh. K K Sinha, IPoS (1989 batch Indian Postal Service) joined as Chief Executive Officer, JAP-IT on 12th March, 2015.

This is submitted to Board of Director's for Information.

#### **Item No.4 Extension of tenure of contract service of core employees and project based technical personnel covered under monthly package system**

It is submitted that with the approval of the Board of Directors (7<sup>th</sup> meeting), the Monthly Package System of Remuneration for core employees such as System Analyst, Programmer, Assistant Programmer and other administrative and finance personnel like Admin.-cum-Accounts Officer, Accountant, Assistant, Cashier, PA, Stenographer being appointed on contract basis against the sanctioned strength of JAP-IT and project based personnel - Project Coordinator, Network Administrator, Supervisor-Network Engineer (engaged on contract & requirement basis) was implemented in JAP-IT with effect from 1-4-2011.

The Board of Directors while approving the monthly package system of remuneration has directed that the extension of contract

period should be for a maximum period of two years. Accordingly, fresh contract appointment letters incorporating the monthly package system of remuneration were given to the core and other project based required technical personnel. The tenure of two years' contract service, which was valid upto 31-03-2015 has subsequently been extended for further two years upto 31-3-2017. Further, as per the Monthly Package System, the employees were granted annual increment @8% payable with effect from 1<sup>st</sup> April every year on the basis of Annual Performance Report.

Board of Directors is requested to accord its approval to the extension of contract service of core employees and project based required personnel for a further period of two years with effect from 1-4-2015 as also to the grant of increase of annual increment/emolument as mentioned above, which is in line with the direction and approval of the Board of Directors.

**Item No.5 Intimation of the payment of 10 Quarterly Guaranteed Revenue (QGR) from 11th to 20th to Network Operator (M/s United Telecoms Limited) for JharNet Project**

In pursuance of the authorization given by Board of Directors to the Chief Executive Officer to make payment of Quarterly Guaranteed Revenue (QGR) to the operator as per the provisions of the agreement, the payment from 1<sup>st</sup> to 20<sup>th</sup> QGR (May,14-July,14) has been made to the operator M/s United Telecoms Limited as per the recommendation of Third Party Auditing Agency (TPA) after verification of the invoices. The details of the payments made till 10<sup>th</sup> QGR have been duly informed to the Board and for rest of the ten QGRs i.e. 11<sup>th</sup> to 20<sup>th</sup> the details are as under:

No. of QGR	Invoice value	Amount paid	Remark
11th (Feb-Apr, 12)	49,307,920.00	45,425,360.00	Rs. 50,99,188.00 held up initially for BSNL Downtime certificates of lease line and released after due verification of certificates by BSNL
12th (May-Jul,12)	49,307,920.00	44,848,694.00	Rs. 48,24,806.00 held up initially for BSNL Downtime

			certificates of lease line and released after due verification of certificates by BSNL.
13th (Aug-Oct,12)	49,329,265.00	44,581,774.00	Rs. 36,02,277.00 held up initially for BSNL Downtime certificate of lease line and released after due verification of certificates.
14th(Nov,12-Jan,13)	49,350,610.00	44,670,420.00	Rs. 44,95,949.00 held up initially for BSNL Downtime certificates of lease line and released after due verification of certificates by BSNL.
15th (Feb-Apr, 13)	49,350,610.00	44,876,259.00	Rs. 43,32,572.00 held up initially for BSNL Downtime certificates of lease line and released after due verification of certificates by BSNL.
16th (May-July, 13)	49,350,610.00	45,070,509.00	Rs. 57,64,814.00 held up initially for BSNL Downtime certificates of lease line and released after due verification of certificates by BSNL.
17th (Aug-Oct,13)	49,371,955.00	45,152,181.00	Rs. 37,51,749.00 held up initially for BSNL Downtime certificates of lease line and released after due verification of certificates by BSNL.
18th (Nov,13-Jan,14)	49,478,680.00	453,98,376.00	Rs. 33,83,657.00 held up initially for BSNL Downtime certificates of lease line and released after due verification of certificates by BSNL.
19th (Feb-Apr, 14)	49,478,680.00	453,96,442.00	Rs. 31,63,466.00 held up initially for BSNL Downtime certificates of lease line and released after due verification of certificates by BSNL.
20th(May-July, 14)	49,478,680.00	450,40,534.00	Rs. 53,66,117.00 held up initially for BSNL Downtime certificates of lease line and released after due verification

At present, Jharnet has been provided to all the DHQs, 37 SDHQs, 214 BHQs and 411 remote and co-located offices.

**Submitted for kind information and approval of the Board of Directors.**

**Item No. 6**

**a. Extension of tenure of SWAN (JharNet) Operator M/s. United Telecom Limited for one year after expiry of the tenure of five years ending on 31st July 2014:**

The Project of STATE WIDE AREA NETWORK (SWAN) for Jharkhand, known as JharNet has completed five years term on 31/07/2014. Department of Electronics and Information Technology, Govt. of India had given permission for one year extension of operation of the SWAN on the basis of 80:20 cost sharing by Center and State respectively. A Sub-Committee of APEX Committee under the chairmanship of the then Principal Secretary of Panchayati Raj Department was formed to negotiate on the proposed price with the existing operator M/s United Telecom Limited for one year extension for operation of JharNet. The final price negotiated was Rs 315.00 Lakh and service tax. The extended period is over by 31/07/2015.

**This is submitted for favour of information and approval of the Board of Directors.**

**b. As per the cabinet decision extension of SWAN (Jharnet) Operator M/s United Telecom Limited for further one year from 31st July 2014 to 31 July 2015. Apex committee has approved further one Years extension or completion of tendering process whichever is earlier.**

Keeping in view the dependencies of various online activities like Treasury, Registration, File Tracker, AEBAS, Commercial Tax etc. on JharNet, Apex Committee has agreed for extension of JharNet operation with existing Network Operator, M/s UTL as per rate already negotiated last year i.e 3.15 crore and service tax per

quarter till appointment of a fresh Network operator or one year whichever is earlier.

**This is submitted for favour of information and approval of the Board of Directors.**

**Item No.7 Appointment of M/s. Habibullah& Company, Chartered Accountants to audit the accounts of JAP-IT for the financial years 2013-14, 2014-15 and 2015-16**

M/s. Alok Sharma & Company, Chartered Accountants, who was appointed to audit the accounts of JAP-IT for the financial years 2010-11, 2011-12 and 2012-13 have completed the audit work in respect of these three financial years and submitted the Audited accounts to JAP-IT.

Consequent upon completion of the tenure of M/s. Alok Sharma, advertisement was issued in the local dailies inviting offers from Chartered Accountant firms for auditing the accounts of JAP-IT for the financial years 2013-14 and 2014-15. After due bid process, M/s. Habibullah& Company, Chartered Accountants was appointed to audit the books of accounts of JAP-IT for two financial years i.e. 2013-14 and 2014-15 at a total package cost of Rs.62,400/- which is inclusive of all taxes and charges.

M/s.Habibullah& Company, Chartered Accountants has been appointed to audit the accounts of JAP-IT for the year 2015-16 on the same terms and conditions and rate.

**This is submitted to the Board of Directors for kind approval.**

**Item No 8Appointment of ShriPradip Kumar Mishra, retired Sr. Audit Officer (Comml), Commercial Audit, GOI as Administrative-cum-Accounts Officer JAP-IT.**

It is submitted that the post of AAO of JAP-IT fell vacant after resignation of the incumbent of the post in the year July, 2011. Advertisement No.JAP-IT/01/2014 was issued inviting applications from the retired persons, preferably who have retired from AG Office/Central GovtDepts/State Govt having requisite qualification and experience. JAP-IT has been established as an independent body under the Department of Information Technology and has been implementing IT projects of the Government of Jharkhand as also Central Govt sponsored projects.

Due to increase in the number of IT projects, the workload relating to accounts and administrative matters increased a lot. Keeping in view the multiplicity nature of finance and administrative functions, it was considered for appointing experienced Govt. retired official. According to the package system of emolument, the post of AAO in JAP-IT carries a fixed remuneration of Rs.25,000/- per month. However, in the advertisement it was mentioned that the emolument will be fixed as per Govt of Jharkhand Finance Dept Notification for retired employees.

In response to the advertisement, applications were received directly as also the office of Accountant General, Ranchi forwarded names of recently retired officers from AG Office. After observing due process of selection, Shri P. K. Mishra was selected for the post of AAO and subsequently offer of appointment on contract basis for two years was issued to him. He has joined the post of AAO on 18<sup>th</sup> September, 2014 and his emolument has been fixed at Rs.34,683/-per month as per fixation rules of retired persons.

**This is submitted for kind approval of the Board of Directors.**

**Item No.9 Approval of Audited Balance Sheets and Income & Expenditure Accounts of JAP-IT for the financial years 2010-11, 2011-12, 2012-13 & 2013-14**

It is submitted that the Annual Accounts of the JAP-IT were got audited by the Chartered Accountant firm M/s. Alok Sharma & Company. The CA firm has submitted the audited Accounts of JAP-IT for the years 2010-11, 2011-12, 2012-13 & 2013-14 which are placed below vide **ANNEXURE—III, ANNEXURE—IV, ANNEXURE—V, ANNEXURE—VI.**

**This is submitted to the Board of Directors for kind approval.**

**ItemNo.10 Audit of Accounts and records of JAP-IT by the Principal Accountant General (Audit) Jharkhand**

The Office of the Principal Accountant General, Jharkhand vide their letter No.215 dated 7-7-2014 intimated JAP-IT about conducting audit of accounts and records of JAP-IT. Accordingly, the Audit team headed by ShriNasirullah Ansari, Sr. Audit Officer conducted the audit from 11-7-2014 to 24-7-2014. The audit was

done relating to the books and accounts of JAP-IT for the period from April 2007 to March, 2012. Necessary replies to the Inspection Report containing paras have been furnished to the Office of the Principal Accountant General (Audit), Jharkhand.

**This is submitted for kind information of the Board of Directors.**

**Item No. 11 Review of Ongoing and New Projects under implementation by JAP-IT**

The list of ongoing and new projects being implemented by JAP-IT is placed at **ANNEXURE—VII**

“*Comprehensive Labour Management System CLMS*” has been developed in house by JAP-IT. It is among one of the major projects under G2C services. It provides following online facilities-

- On line Registration / Licensing / Amendment / Renewal
- On line Returns
- Labour registration
- Inspections based on computer generated list
- Integrated Payment Gateway
- Integration with Treasury

This project contributed to a large extent in securing State of Jharkhand overall 3rd place in ease of doing business in the recent World Bank Audit. CLMS portal developed by JAPIT has enabled Labour department to ACHIEVE FIRST RANK in the country in labour related services. This has been achieved with great support from Labour Dept and commitment from project in charge Mr. Ashish Purwar, Sr. Consultant, SeMT and Project staff.

**This is submitted for kind information of the Board of Directors.**

**Item No.12 Engagement of project based manpower required for implementation/operation of the IT projects**

JAP-IT has been implementing a number of IT projects like CLMS, e-Nibandhan, e-District, File Tracker, Employment Exchange, Skill Development Portal, JAP-IT Data Centre, e-Procurement etc..

In order to implement these projects and in some cases to ensure smooth functioning of the implemented project like JAP-IT Data Centre, File Tracker Project etc, a number of technical personnel have been engaged on contract basis for a period of two years or co-terminus with the project as per requirement on fixed monthly remuneration or on daily wages by CEO, JAP-IT. In the 5<sup>th</sup> Board Meeting held on 21.11.2009 Board delegated full powers to CEO, JAP-IT in the matters of appointment against Project specific Technical/Non-technical personnel as per requirement, their continuation and discontinuation. Following appointment were made since last Board Meeting held on 15.04.2011

**JAP-IT State Data Centre Project (contract period – 02 years)**

<b>Sl. No</b>	<b>Employee Name</b>	<b>Designation</b>	<b>Date of Joining</b>	<b>Monthly Remuneration</b>
1.	Sh.Niranjankushwa ha	Network & Security Administrator	02-06-2014	29,160.00 (with 8 % increment)
2.	Sh.ChittranjanMaht o	Data Base Administrator	02-03-2015	27,000.00
3.	Sh. Sanjay Kumar	System Administrator	02-03-2015	27,000.00
4.	Sh.Kunal Raj Sahay	Asst. System Administrator cum Mail Administrator	28-04-2015	25,000.00
5.	Recruitment under process	Asst. Network & Security Administrator	---	25,000.00

**File Tracker Project (contract period – 02 years)**

<b>Sl. No.</b>	<b>Employee Name</b>	<b>Designation</b>	<b>Date of Joining</b>	<b>Monthly Remuneration</b>
1.	Ms. Sushma Rani	Asst. Programmer cum Technical Content Writer	05-05-2015	21,000.00
2.	Sh.Tarun Kumar Sahu	Asst. Developer cum Web Designer	25-05-2015	21,000.00
3.	Sh.Tanveer Ahmed	Technical Assistant cum Master Trainer	20-04-2015	18,000.00
4.	Recruitment under process	Technical Assistant	---	18,000.00

**LAN Project (contract period – 01 years)**

<b>Sl. No</b>	<b>Employee Name</b>	<b>Designation</b>	<b>Date of Joining</b>	<b>Monthly Remuneration</b>
1.	Sh. Ravi Shankar Pandey	Supervisor Network Engineer	01-01-2009	26,302.00 (with increments)
2.	Sh. Bhartendu Mishra	Asstt. Network Engineer	03-11-2014	18,000.00
3.	Recruitment under process	System Engineer	---	25,000.00
4.	Recruitment under process	Assistant System Engineer	---	21,000.00

**E-Nagrik Ver-2.0(RTGSA)Project (contract period – 02 years)**

<b>Sl. No</b>	<b>Employee Name</b>	<b>Designation</b>	<b>Date of Joining</b>	<b>Monthly Remuneration</b>
1.	Sh. Deo Kumar Singh	Sr. Programmer	01-04-2014	47,800.00 (inclusive Rs. 10,000.00 from JCECEB project)
2.	Sh. Shahnawaz Akhatar	Sr. Programmer (DBP)	03-03-2014	35,000.00
3.	Ms. Khushboo Alam	Programmer	03-03-2014	28,000.00
4.	Sh. Harendra Kr Das	Programmer	03-03-2014	25,000.00

**CSC PMU under CSC Project (contract period – 02 years)**

<b>Sl. No</b>	<b>Employee Name</b>	<b>Designation</b>	<b>Date of Joining</b>	<b>Monthly Remuneration</b>
1.	Sh. Harbir Singh	Business Development Officer	16-07-2015	33,333.00
2.	Sh. Vijendra Kumar	Divisional Coordinator	01-08-2015	30,000.00
3.	Sh. Fanibhushan Sinha	Divisional Coordinator	16-07-2015	30,000.00
4.	Sh. Amit Kumar	Accountant	15-07-2015	25,000.00
5.	Sh. Praveen Kumar	Technical Asst.	17-07-2015	16,667.00
6.	Sh. Jitendra Kumar	Technical Asst.	20-07-2015	16,667.00

**Law Dept. and AG Office Project (contract period – 02 years)**

<b>Sl. No</b>	<b>Employee Name</b>	<b>Designation</b>	<b>Date of Joining</b>	<b>Monthly Remuneration</b>
1.	Sh. Prakash Chandra Bardiya	Project Co-ordinator	24-06-2015	30,000.00

**Jharkhand Academic Council Project (Contract Period – 03 years)**

<b>Sl. No</b>	<b>Employee Name</b>	<b>Designation</b>	<b>Date of Joining</b>	<b>Monthly Remuneration</b>
1.	Recruitment under process	Project Co-ordinator	---	30,000.00

**eJhardesdata Project (contract period – 01 year)**

<b>Sl. No</b>	<b>Employee Name</b>	<b>Designation</b>	<b>Date of Joining</b>	<b>Monthly Remuneration</b>
1.	Sh. Mukesh Kumar Vidyarthi	Web Designer	07-08-2015	28,500.00
2.	Sh. Dhananjay Singh	.Net Developer	14-09-2015	30,000.00

**“Comprehensive Labour Management System” (CLMS) Project (Contract Period – 01 year)**

<b>Sl. No</b>	<b>Employee Name</b>	<b>Designation</b>	<b>Date of Joining</b>	<b>Monthly Remuneration</b>
1.	Sh. AshishRanjanShukla	DBA	08-06-2015	30,500.00
2.	Sh. Navin Kumar Mishra	Assistant DBA	03-06-2015	25,000.00
3.	Sh. PramodKr.Sharma	Software Developer	02-06-2015	28,000.00
4.	Sh. Sanjay Kr.Singh	Software Developer	11-06-2015	25,000.00
5.	Sh. ShrikantPrasad	Software Developer	27-10-2014	30,000.00
6.	Sh. Jay PrakashKushwaha	Software Developer	01-10-2015	30,000.00
7.	Sh. Vishal Krishna	Web Designer	01-06-2015	25,000.00
8.	Sh. JagannathMahato	Quality Analyst-cum-Software Tester	01-07-2015	30,000.00
9.	Mrs. SapanaSinha	Quality Analyst-cum-Software	03-08-2015	30,000.00

		Tester		
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**“Skill Development Portal” Project (Contract Period – 02 years)**

Sl. No	Employee Name	Designation	Date of Joining	Monthly Remuneration
1.	Mrs. Puja Mathur	System Analyst	14-10-2014	40,000.00
2.	Sh. Antdev Kumar	Programmer-cum-web designer	01-07-2015	30,000.00
3.	Sh. Bikash Sharma	Programmer	01-07-2015	30,000.00
4.	Sh. Biplesh Kumar	Assistant Programmer	12-05-2015	20,000.00
5.	Mrs. Ritu Kumari Singh	Assistant Programmer	07-09-2015	20,000.00
6.	Sh. Krishandeo Kumar	Assistant Programmer	07-09-2015	20,000.00
7.	Sh. Ajay Gupta	Field Assistant	01-09-2014	20,000.00 (inclusive Rs. 5,000/- from CLAIMS project)
8.	Sh. Chandan Kumar Sahu	Computer Operator-Cum-Helpdesk Executive	23-09-2014	18,190.00 (with increment)

**Employment Exchange Project (Contract Period – 01 year)**

Sl. No	Employee Name	Designation	Date of Joining	Monthly Remuneration
1.	Recruitment under process	Project Co-ordinator	---	25,000.00

The employment cost in respect of the above technical personnel are borne by the respective project heads.

**This is submitted for kind information of Board of Directors.**

**Item No. 13 Hiring of manpower through Manpower Agency**

It is submitted that in order to meet the requirement of Data Entry Operators of various departments/organizations of the state government, JAP-IT has made the following arrangements:

**Agreement with M/s.IT Solution for outsourcing of Data Entry Operators**

Consequent upon expiry of the agreement in December, 2014 with M/s IT Solutions , who were supplying Data Entry Operators on outsourcing basis, open tenders were floated and on the basis of e-tendering, M/s IT Solution's rates were found L-1. Accordingly, an agreement was entered into with them for providing Data Entry Operators on outsourcing basis as per the qualification and other technical suitability prescribed by JAP-IT. This agreement is valid with effect from June, 2015 for another period of two years.

It is also submitted that presently IT Solution has provided 193 Data Entry Operators as on 4-9-2015. The outsourcing agency charges Rs.155/- per DEO per month whereas AME charges by JAP-IT comes to Rs.500/- per month. With the outsourcing method, JAP-IT has been meeting the requirement of DEO.

#### **M/s. e-Centric Solution Pvt Ltd**

In the year 2013-14, a number of Agencies were empanelled for supplying technical and non-technical manpower for two years for various departments. To meet the requirement tender was floated among the empanelled agencies. M/s e-Centric Solution Pvt Ltd was selected through limited tendering basis as L-1 bidder for supply of technical manpower for Panchayati Raj Department. This firm has supplied two groups of technical manpower – State Project Monitoring Unit and District Project Monitoring Unit. The tenure of M/s e-Centric Solution Pvt Ltd is upto October, 2015.

**This is submitted to the Board of Directors for kind approval.**

#### **Item No. 14 Permanent transfer of AO size Plotter of JAP-IT to JSAC**

It is submitted that JAP-IT procured HP Designate 500ps Plotter (AO Size, Model No.C7770C, Factory Model No.C7770B, Sl.No.SG61HB103J (model-designate 500 PS, Brand-HP) during the year 2006-07. Director, Jharkhand Space Application Centre, a sister unit of JAP-IT under the administrative control of IT Dept, vide its letter No.373 dated 9-7-2014 desired that the plotter may be provided to JSAC for use in JSAC. Since the Plotter was not of much use and was lying idle, it was considered to provide the plotter to JSAC at depreciated value basis. Accordingly, RajyaSabha depreciation method was applied and the depreciated cost arrived at Rs.6660/-. JSAC has paid a sum of Rs.6660/- to

JAP-IT and the plotter has been transferred and handed over on permanent basis to JSAC on 7-10-2014. Accordingly, this plotter has been deleted from the Stock Register of JAP-IT.

As per Regulation No.15 of JAP-IT, immovable properties shall not be purchased, sold, mortgaged or transferred without resolution of the Board to this effect and with the prior permission of the State Government.

Since the above transfer of immovable property is between two sister organizations under the same administrative control of Information Technology Department, Government of Jharkhand.

**It is submitted to the Board of Directors for according ex-post-facto-approval to the transfer of the plotter to JSAC.**

**Item No. 15 Guidelines for recruitment/engagement of personnel on (i) Sabbatical/ Secondment ii) Volunteer and (iii) Internship**

The Government of Jharkhand has constituted Jharkhand Agency for Promotion of Information Technology for the sake of brevity, to accelerate the growth of Information Technology in Jharkhand and implement the policies of the State Government. The broad objectives of the JAP-IT is to provide IT inputs to Government Departments, Agencies and to assist them in computerization and networking, to co-ordinate with investors and industry, trade organizations and financial institutions in public and private sector. With above objective, JAP-IT is geared up for implementing the projects assigned to them and generating ideas and proposals for new activities and initiatives for software and system development, documentation, dissemination for serving its constituents, citizens and other stakeholders for making Jharkhand a leading state in the country for utilization of ICT for improving governance and promotion of a sound ecosystem of developing a thriving IT and related industries.

The projects taken for spreading e-governance as well for promoting IT and IT industry are varied and generally work on the latest advances in technology for delivering cutting edge, cost efficient, citizen friendly and effective technologies and it requires access to the world-class professionals in the areas of ICT

(databases, cryptology, data-mining, biometrics, simulations, networks, pattern recognition etc.), management, contracts, procurements and public administration.

As such talents are not necessarily available with the Government and may not be available for hiring in a conventional manner. JAP-IT will need to attract talent from technology, law, policy, marketing, social science and administrative spheres from industry and academia to work with it by the following three methods:-

(i) Recruitment of Personnel on Sabbatical/Secondment method : Details of modalities of the scheme is placed vide

**ANNEXURE—VIII**

(ii) Volunteer Programme: The proposal is elaborated vide

**ANNEXURE—IX**

(iii) Internship Method: Details of the proposal is given vide

**ANNEXURE—X**

**The above proposals are submitted to the Board of Directors for consideration, direction/approval please.**

### **Item No.16 Remedial work in the State Data Centre Building**

The State Data Centre project is an important IT infrastructure of the Government of Jharkhand. The building which was constructed required some rectification work. The rectification work of SDC building was awarded to M/s. RD Enterprise, Kolkata. The work was to be completed within a period of sixty days but the above firm even after seventeen months has not completed the work and accordingly, the agreement with M/s. RD Enterprise has been terminated.

The detail of the technical specification/estimate of remaining rectification work was prepared by the Road Construction Department. Thereafter Building Construction Department has been requested to take –up the remaining rectification work of SDC Building. The work is under progress.

**This is submitted to the Board of Directors for information and according approval.**

**Item No. 17 Agreement entered into with Agencies for carrying out Data Centre improvement works**

The SDC was initially a Central Govt. funded scheme. Its implementation was delayed due to various factors like co-ordination and getting clearances on various issues relating to RFP, DPR, fund provision from GOI, which took considerable time. In addition, following factors also contributed in delay.

Tender for SDC was published in Sep, 2009 and the work was awarded to M/s Sify Technologies Ltd for implementing the SDC.

The building was constructed by the Building Construction Dept (BCD) for the purpose of SDC. Accordingly, M/s. Sify started installation of various equipments in the building. However, in course of installation of various equipments, it was observed by M/s. Sify that during monsoon season SDC building had many defects like seepage of water, cracks, ceiling faults, beams and loose fittings at UPS room and the northern walls of the lobby. As per Civil Expert appointed by DCO, M/s Sify, the capillary action is a serious issue for the State Data Center and work shouldn't be undertaken without carrying out waterproofing and DPC treatment.

The BCD was vigorously followed up for rectification of the defects since the building was constructed by them under their supervision and control.

It may be mentioned that on the basis of RFP for SDC prepared by M/s PwC tender was published and agreement was signed with M/s Sify Technologies Ltd.in April 2011. However due to change in SDC area, M/s Sify submitted a request for the change of technical specification with revision of unjustified prices. In this connection M/s PwC was directed to submit the justification on the proposal submitted by them in the Project Implementation Committee meeting held on 20.12.13. It was decided in the PIC meeting to cancel the bid of M/s. Sify on account of unjustified prices.

The 2<sup>nd</sup> RFP of SDC for “for Design, Supply, Installation, Configuration, Operations and Maintenance of Physical and IT Infrastructure for SDC” was published.

**Present Status:**

- The State has appointed M/s. Orange Business Services India Technology Private Limited, Gurgaon as Jharkhand State Data Center Operator (DCO) through open tender for Supply, Installation, Configuration, Operation and Maintenance of Physical and IT infrastructure at the State Data Center, Jharkhand.
- The funding pattern for the SDC has changed as the GOI will not be providing any fund for the SDC. Hence a proposal along with DPR for providing fund has been submitted to the IT and e-Governance Department, GoJ for approval.
- Physical infrastructure built for the Data Center is under progress.
- Installation of Air conditioning, electrical system, surveillance system, DG system and building management system is under progress and scheduled to be completed by December, 2015.
- IT infrastructure installation to commence by December 2015.
- Proposed date for final acceptance test is proposed by end of Feb, 2015.

This is submitted to the Board of Directors for information please

**Item No. 18 Provision of Grant by Govt. of Jharkhand for payment of wages and other facilities to employees of JAP-IT**

It is submitted that during the period of its initial formation, JAP-IT was provided with Grants-In-Aid to meet salaries and other establishment expenditures for its functioning. However, presently Grant-in-Aid is provided to JAP-IT by State Government only to meet the salary expenditures in respect of Government officials, on deputation to JAP-IT. In the absence of Grant, JAP-IT has been meeting the salary of core employees, class-IV employees, Drivers and other establishment expenditures from the consultancy charges(AME). It is proposed that State Government should provide the Grant-in-Aid as is being provided to JSAC, a sister organization under Department of IT and e-Governance, Govt of Jharkhand.

**This is submitted to the Board of Directors for approval.**

**Item No.19 Policy for retention of core employees of JAP-IT**

Jharkhand Agency for Promotion of Information Technology (JAP-IT) was established as an autonomous organization and registered under the Societies Registration Act 1860 with following objectives -

1. To implement the National e-Governance Plan (NeGP) and IT policy of the Govt.
2. To provide IT inputs to government departments/agencies and to assist them in computerization and networking.
3. To co-ordinate with investors and industry, trade organizations and institutions in public and private sector so as to promote growth in the IT sector;
4. To facilitate Human Resource Development in the field of IT in the Government;
5. To facilitate use of Hindi language in IT related projects;
6. To undertake any other function as may be assigned by the State Government.

Since the date of its formation, JAP-IT has been implementing State Govt. e- Governance Projects including Central Govt., Mission Mode Projects (MMPs) and Core Infrastructure Projects such as SWAN, CSC, and SDC; which act as the building block for the entire state. Over the years JAP-IT has accomplished much more with limited no. of manpower and won several national e –Governance prize.

At the time of inception and thereafter, Core employees of JAP-IT i.e. System Analyst, Hardware Specialist, Programmers, Asstt. Programmers, Admin-cum-Account Officer, Accountant and Cashier were recruited through advertisement in the newspapers after taking written test and interview conducted by the Search and Selection Committee.

In the Second Meeting held on 14<sup>th</sup> December 2004, while approving the proposal of requirement of manpower and recruitment, the Board of Directors approved to appoint core employees i.e. System Analyst, Hardware Specialist, Programmers, on the prevailing pay scales recommended as per Fifth Pay Commission as mentioned below –

<b>Sl No</b>	<b>Designation of the Post of core staff</b>	<b>Pay scales (Rs)</b>
1.	System Analyst	8000-13500
2.	Programmers	6500-10500
3.	Hardware Specialist	6500-10500

In case of other employees Board resolved that salary may be fixed on a lump-sum basis.

It was also decided that a Committee will be constituted under the advice of Board of Directors to formulate Service Conditions, work performance and Promotional aspects of the technical and administrative staff of the agency.

In the 3<sup>rd</sup> Board Meeting held on 3<sup>rd</sup> April 2006, Board approved creation of two post of Assistant in pay scale at par with Assistant in Govt. Department.

In the 4<sup>th</sup> Board Meeting held on 9<sup>th</sup> July 2007, Board resolved to enhance the lump-sum salary by 11.25% to round it to the next hundred rupees w.e.f. 01.08.2007.

In the 5<sup>th</sup> Board Meeting held on 21<sup>st</sup> November 2009, Board accorded Post facto approval of revision of salary of contract employees of JAP-IT as per circular no. 965 dtd. 25.03.2009.

In this 5<sup>th</sup> Board Meeting, Board also accorded its approval to implement the Circulars/Policies of Jharkhand Government relating to revision of Dearness Allowance as and when State Government declared by State Government for its regular employees. Accordingly, Dearness Allowance of the Core Employees of JAP-IT recruited on contract basis should also be revised.

Board accorded approval to introduce Monthly Package System for Core Employees and Project Staff with 8% annual increment. Initially Monthly Package was fixed as under –

<b>S.N</b>	<b>Designation</b>	<b>No. of Sanction Post</b>	<b>Initial Monthly Package without any Dearness Allowances as declared by the Government time to time</b>	<b>Increment</b>
1.	System Analyst	02	30,000/-	Notional increment of 8% for each completed year of service in JAP-IT
2.	Programmer	04	25,000/-	
3.	Hardware Specialist	02	25,000/-	
4.	Administrative cum Accounts officer	01	25,000/-	
5.	Assistant	06	23,000/-	

	Programmer			
6.	PA to CEO	01	21,000/-	
7.	Stenographer	03	21,000/-	
8.	Accountant	01	15,000/-	
9.	Cashier	01	15,000/-	
10.	Assistant	01	15,000/-	

- Presently only six (6) Core technical employees including System Analyst, Programmer and Assistant Programmer are handling and managing various e-Governance/IT project of State Government Departments as well as of Central Govt. They have gained adequate experience in IT infrastructure project and e -Governance and are well versed with Government functioning. The entire employees are giving their best performance. Some of employees - technical and non- technical have been working JAP-IT since 6 -10 years.
- It is to be mentioned that in spite of working several years with JAP-IT all the core employees of JAP-IT are working on contract basis with no security of tenure, no social protection and less salary.
- It is pertinent to note that over the period the number of projects and other activities of JAP-IT have increased while the employees have been reduced. Currently each technical employee is managing and handling several projects simultaneously.
- There is always a sense of insecurity prevailing among the core employees due to contractual appointment for short duration of two years and uncertainty about increase in salary and other benefits. As a result several experienced employees have left JAP-IT to join other organization and multinational IT companies where they are getting very good perks and salary. Other employees may be tempted to leave JAP-IT if their salary and entitlement to certain employment benefits are not increased compared to others in IT sectors/organizations.
- There is sharp growth in salary and perks in the service sector and persons having similar qualification and experience are being offered salary package ranging between Rs 8 lakhs to 10 Lakhs per annum. Even some of the departments of Jharkhand and other institutions are recruiting on contract basis having 3-4 years experience offering attractive salary ranging from 40000/- to 80000/- per month while JAP-IT core employees having 6-10 yrs experience have been getting 20000/- to 42000/- per month.

- It is to be mentioned that Jharkhand Space Application Center (JSAC) a similar autonomous sister organization under Administrative control of IT, Dept. GoJ has implemented the 6<sup>th</sup> pay commission for their core staff as applicable to the employees of the Govt. of Jharkhand and paid arrears also.
- Comparing the present Monthly Package of pay in respect of core employee of JAP IT with the present scales of pay as recommended in 6<sup>th</sup> Pay Commission, there is a wide gap between the monthly salary as per pay scales of 6<sup>th</sup> Pay Commission and present Monthly Package in the range of Rs 20000 and Rs 42000/- per month being paid to them after 6-10 years of service in JAP-IT.

**(A)** In order to ensure continuity and retaining experienced and qualified staff, it is necessary to remove the sense of uncertainty in the minds of the employees, for which **it is proposed that 6<sup>th</sup> pay commission recommendation as has been made applicable to JSAC employees may be introduced in respect of the core employees of JAP-IT w.e.f. 01.01.2006 as follows –**

S. No.	Designation of the Post of core staff	Qualification	Exp erie nce	Proposed Pay scales (Rs) as per 6 <sup>th</sup> Pay Commission	
				Pay scales	Grade Pay
1.	System Analyst	B.E./B.Tech/ B.Sc./ Engineering in computer science / MCA/ M.Sc (IT) or equivalent in concerned subject with 1st class.	05 yrs.	15600-39100	5400
2.	Programmers		03 yrs.	9300-34800	5400
3.	Hardware Specialist	B.E/B.Tech/B.Sc Engineering in electronics or equivalent degree with 1st class	03 yrs.	9300-34800	5400
4.	Project Co-ordinator	MCA/ M.Sc (IT) or B.E./B.Tech (IT, computer science, ECE) equivalent, desirably with MBA. concerned subject with 1st class.	03 yrs.	9300-34800	5400
5.	Admin-cum-Account Officer	Commerce Graduate with in supervisory capacity in administrative matter.	08 yrs.	9300-34800	4800

6.	Asstt. Programmers	B.E./B.Tech/B.Sc./ Engineering in computer science / MCA/ M.Sc (IT) or equivalent in concerned subject with 1st class.	01 yr.	9300-34800	4800
7.	Accountant	Commerce Graduate with 02 years/ Inter with 4 years/ SSLC with 6 years of relevant post qualification experience.	02/04/06 yrs.	9300-34800	4600
8.	Assistant	Graduate with 2 years post qualification experience / Inter with 4 years post qualification experience / SSLC with 6 years post qualification experience.	02/04/06 yrs.	9300-34800	4600
9.	Cashier	Commerce Graduate with 2 years/ Inter with 4 years/ SSLC with 6 years of relevant post qualification experience.	02/04/06 yrs.	9300-34800	4600
10.	PA to CEO	Graduate with certificate of passing typewriting and shorthand.	08 yrs.	9300-34800	4600
11.	Stenographer		08 yrs.	9300-34800	4600

Core Employees of JAP-IT may be provided all benefits being provided to State Government Employees such as Dearness Allowance, House Rent Allowance, benefit of MACP (i.e. time bound promotion) etc.

- (B) As regards retired employee who is working in the post of Stenographer against the sanctioned post and is not getting any **pension from any account, a fixed remuneration of Rs.33,000/- per month may be given as consolidated pay under** package system of emolument.
- (C) **The proposed pay structure may applicable with effect from the date of implementation of 6<sup>th</sup> pay commission as per JSAC. The arrear amount arising out of implementation of this proposal will be met from the interest earned/Administrative and Management Expenditure (AME) of JAP-IT and on this account no financial assistance will be required from the state government.**
- (D) The employees feel insecure due to uncertainty over the continuance of their contract service as in JAP-IT the employees are appointed for

an initial period for 2 yrs and their contract service is renewed only for further 2 years. This creates insecurity in the minds of employees and they are tempted to leave JAP-IT for better secured services. **Hence it is submitted that the 2 years contractual renewal period may be increased to 5 years.** However, the fresh recruitment will be made initially for two years.

**(E)** It is submitted that JAP-IT, being the Nodal Agency, has been implementing the IT projects of the Government of Jharkhand including all Central Government funded projects. During its initial stage of formation, JAP-IT has recruited technical personnel like System Analyst, Hardware Specialist, Programmer, Assistant Programmers. It is stated that the technical personnel working in JAP-IT have completed about 6 to 10 years of service and have gained knowledge and technical expertise regarding various technical aspects. These technical personnel are quite often required to represent JAP-IT/IT Dept in various meetings of Govt. of India Deity/seminars/workshops as also liaison with higher State Government officials/other Central Government Agencies from time to time and their nomenclature is required to be given befitting representation by JAP-IT. Employees working at the post of System Analyst, Programmer, Asstt. Programmer are all doing the project/programme management related jobs. **Hence, considering this, that there is no difference in their job profile, it is proposed to change the designation with IT Officers for all the approved technical posts i.e. Hardware Specialist, System Analyst, Programmer, Asstt. Programmer with pay band of 9300-34800/- and grade pay of Rs.5400/-.**

**(F) Reimbursement of MEDICLAIM HEALTH INSURANCE:**

Mediclaim Insurance is a Health cover which takes care of medical expenses following Hospitalization/Domiciliary Hospitalization of the Insured in respect of the following situations:

(i) In case of a sudden illness

(ii) In case of an accident

(iii) In case of any surgery which is required in respect of any disease which has arisen during the policy period.

There will be provision of the Reimbursement of **MEDICLAIM HEALTH INSURANCE** towards payment of premium up to **Rupees 12,000/- (Twelve Thousand) per annum on production of**

**concerned** document. This mediclaim health insurance will cover the following family members of the employee:

- a. Self
- b. Spouse
- c. Dependent children (Maximum two)

**(G)**It is submitted that an amount of Rs.500/- per month was sanctioned as provisional payment vide office order No.533 dated 30-3-2013 to the employees of JAP-IT subject to the condition that the mobile should have internet facility and to be used for quick communication in the interest of work. It is stated that due to diversity nature of functions such as quick implementation of IT projects requiring immediate communication and co-ordination with various state government departments/officials, the above facility has been provided and is in the interest of JAP-IT. **The Board of Directors is requested to accord its approval to the proposal of allowing Rs.500/- per month as mobile/internet charge to the core employees.**

**(H)Introduction of NPS in JAP-IT –**

In the 7<sup>th</sup> Board Meeting, the proposal for voluntary registration of JAP-IT under PF and miscellaneous Provisions Act'1952. But, it couldn't be implemented.

It was approved considering the social security of Core Employees. At present, National Pension Scheme (NPS) has been introduced by the Government for those working in entities registered under the Companies Act and cooperative Acts, registered partnership firms, proprietorship concerns, trusts and societies can avail of the additional tax exemption under this model.

**As JAP-IT is also registered under Societies Act,it is proposed that NPS could be implemented for JAP-IT core Employees with investment option either of following**

1. JAP IT can either offer investment options at the subscriber level, allowing employees to choose the pension fund manager and the asset allocation, or
2. at the JAP IT level, in which the JAP IT decides the fund manager and the asset allocation.

It is proposed to approve the 2<sup>nd</sup> option i.e. decision of fund manager and the asset allocation at JAP-IT level under which JAP IT can opt for the portfolio mandated for central government

employees (guidelines on which are issued time to time) and choose from the three government fund managers, LIC Pension Fund, SBI Pension Fund and UTI Retirement Solution etc.

**(I) Permission to fill the all vacant post of JAP-IT and creation of new post under Core Employees of JAP-IT.**

It is proposed to create following new post under Core Employees of JAP-IT

- I. Assistant – 02
- II. Accountant – 01

The single post of Administrative and Accounts Officer may be split into two posts –

1. Administrative Officer (can be filled through State Govt. Employees not lower than Under Sec., Rank on deputation)
2. Accounts Officer (eligibility criteria as of present AAO. also currently will be filled up by the present AAO viz. Sri P.K.Mishra).  
CEO JAP-IT may be permitted to fill up sanctioned vacant post of core employee. **(Annexure–XI)**

**Board is requested to accord their approval to the proposal as mentioned at (A), (B), (C), (D), (E), (F) , (G) , (H) and (I) above.**

**Item No. 20**

**a) Consultancy and Service Charges of JAP-IT may be known as Administrative Management Expenditure (AME)**

In the second meeting held on 14-12-2004 Board of Directors of JAP-IT approved that JAP-IT should take consultancy-cum-service charges for implementing IT projects of other Departments/Organizations. It is proposed to change the consultancy-cum-service charges as Administrative Management Expenditure (AME).

**Board is requested to approve the above proposal.**

**b) Increase of JAP-IT AME charges from 12.5% to 15 %**

Resolution for formation of JAP-IT as an autonomous body under the Information Technology Department was issued on 4-12-

2003 with the approval of the Cabinet for implementing the IT policy of the State to boost the e-Governance activities in the State. JAP-IT was registered under the Registration of Societies Act, 1860. In the second meeting held on 14-12-2004 Board of Directors of JAP-IT approved that JAP-IT should take 10 percent of the Project cost as consultancy-cum-service charges for implementing IT projects of other Departments/Organizations. This rate of consultancy charge was subsequently revised to 12.5% with the approval of the Board of Directors in its 7<sup>th</sup> meeting held on 15-4-2011. This rate of 12.5% was done about 5 years ago. Since then cost of living, overhead charges etc. have moved upwards. It is therefore proposed that the ADMINISTRATIVE MANAGEMENT EXPENDITURE (AME) (consultancy charges) may be revised from 12.5% to 15% of total project cost. JSAC, a sister organization under Dept of IT & e-Governance is charging 15% of the project cost as AME/consultancy charges.

**This is submitted to Board of Director for approval.**

**c) Utilization of amount accumulated from Consultancy/AME for various establishments, administration, management and other overhead expenditure by JAP-IT.**

JAP-IT has been meeting establishment related expenditures like payment of salaries to core staff, maintenance and running of vehicles, telephones, maintenance of office equipment, wages to Group-D outsourced employees and other day-to-day miscellaneous expenditures from the Administrative Management Expenditure (AME). Chief Executive Officer, JAP-IT has been authorized to incur/approve expenditures from Consultancy/AME funds per his present limit.

**Board is requested to approve the above proposals.**

**Item No. 21.**

**a) Interest earned by JAP-IT on projects fund received from State Govt. dept and other agencies to be treated as interest earned by JAP-IT on its own fund.**

It is submitted that in case of MMPCT project interest earned on the fund transferred to the JAP-IT is being treated as part of

project fund. Once the fund is transferred to JAP-IT by any department/agency, it becomes fund of JAP-IT. So interest earned on these funds is interest earned by JAP-IT on its own fund. When any goods/services are procured through NICS, the project cost is paid to NICS in advance. NICS never shares the interest amount earned on the funds transferred to it. No question regarding interest etc. earned by NICS is being asked by user on the fund transferred to it.

It is proposed that interest accrued in different bank accounts on project funds transferred to JAP-IT may be treated as interest earned by JAP-IT on its own fund.

**b) Approval to use interest accrued in different banks accounts of JAP-IT**

In the fifth meeting of board of directors, board resolved that JAP-IT should use the interest amount to increase its infrastructural strength, for projects on implementing ICT education, and on various innovative projects, which foster and promote e-Governance and use of IT tools in the Govt. offices, provided the financial rules permit to do so.

Elaborate financial rules for JAP-IT have not been prepared so far. Therefore it can't be inferred whether financial rules permit to do so or not. Hence it is proposed to approve use of the interest amount accrued in different accounts of JAP-IT by CEO JAP-IT within his delegated financial powers on above areas and other overhead expenses including payment of wages to core employees of JAPIT.

**c) Project funds to be kept in banks instead of P/L account in treasury.**

Project funds provided by State government departments are being transferred in P/L account of treasury. Amount kept in P/L account does not give any return and fund is not utilized in the development work. If this amount is kept in a bank, the fund will be utilized by industry for developmental work and will add to the growth of the nation. In addition JAP-IT will earn some interest income. JAPIT being an autonomous body may earn interest on funds at its disposal. Funds are transferred to P/L account of treasury in case of project being implemented by JAPIT whereas in case of project being implemented by NICS, the amount is paid to

NICSI in advance and procedure of parking fund in P/L account of treasury is not being followed. In view of above, it is proposed that such project funds may be transferred to JAP-IT through draft/cheque instead of keeping in P/L account.

**d) CEO JAP-IT may be permitted to invest interest amount earned in GOvt. securities/Mutual Fund to earn more return.**

Interest accumulated in different account are kept in banks in SB accounts. To earn more return it is requested that CEO JAP-IT may be permitted to keep this amount in fixed deposit or invest in other secured instruments. Amount required to be spent during a year or so may only be kept in savings bank.

**Board is requested to accord its approval to the above proposals at a, b, c & d.**

**Item No. 22. Permission to withdraw amount on pre receipts bill of JAP-IT by State Govt. depts./ agencies**

For procuring the hardware and other services from NICSI funds are being provided to NICSI through pre receipts invoice. A govt. resolution was issued by IT dept. Govt. of Jharkhand vide letter no su. Pro./C.P.42/2012 dated 26/2/2015. In view of this it is proposed that similar procedure may be followed in case of procurement of goods and services from JAP-IT.

**This is submitted for kind approval of Board.**

**Item No.23.Revision of powers of Chief Executive Officer (CEO) of JAP-IT**

Chief Executive Officer of JAP-IT has powers to sanction and incur expenditure of any of the items / service upto Rs.10 lakhs per approval of the Board in the third meeting of the Board of Directors held on 3<sup>rd</sup> April, 2006. Since then cost of most of the items and services have increased exponentially. In view of increase in cost of various IT related services and hardware, it is proposed to enhance the financial powers of CEO, JAP-IT for sanction and to incur expenditure on any item / services from Rs.10 lakhs to Rs.one crore.

Financial powers of Secretary/Principal Secretary, Dept of IT & e-Governance is may be enhanced from Rs.30 lakhs to upto Rs.5 crores.

**This is submitted to the Board of Directors for approval please.**

**Item No.24.Permission to enter into agreement with private companies/firms to take part in tendering process of State Govt./Central govt. dept/PSUs and other central/state government agencies.**

Many state nodal agencies such as Keltron, Webel etc. are entering into agreement with certain firms/companies and bid for procurement of items and services required by other state government departments/agencies. JAPIT can also select strategic partners for this. It will add to the income of JAPIT. In line of the other State Govt. IT nodal agencies, JAP-IT may be allowed to enter into agreement with private companies to take part in tendering process of other State/Central Govt. depts./PSUs.

**This is submitted to the Board of Directors for approval please .**

**Item No. 25. Approval of Bank account of JAP-IT**

Details of different Bank A/C maintained by JAPIT are placed in **ANNEXURE – XII**. The Board of Directors kindly may accord its approval of different bank account.

**Item No. 26.Important issues on which actions were to be taken as per Regulations of JAP-IT and approval given by board in different meetings**

Many issues relating to membership, general body, board of directors, salary and other facilities of core employee, restructuring of JAP-IT etc. on which action could not be taken though mentioned in regulations of JAP-IT or approved by board of directors are listed in **ANNEXURE – XIII**.

**Item No.27.Dept/agencies of Govt of Jharkhand to procure IT related items and services through JAP-IT.**

Departments/agencies of government of Jharkhand are procuring items and services related to IT and e-Governance through NICS or directly by themselves.In certain cases JAP-IT is involved either for vetting of RFP or as a member of task force/tender committee etc. JAP-IT. All works relating to IT and e-Governance should be implemented / procured through JAP-IT.

It is submitted that the concerned department before procuring IT and e-Governance related items and services through NICS or directly may be asked to obtain feasibility report regarding

execution/implementation of project from JAP-IT. In case JAP-IT is not in a position to execute/implement the work, the concerned department/agency will be free to procure these items/services from any other agency.

**This is submitted for consideration and approval.**

**Item No.28. JAP-IT data center**

- A) JAP-IT Data Centre –Up gradation/ Enhancements:As JAP-IT Data Center (DC) is one of the major pillars for e-Governance/m-Governance in the state of Jharkhand. All the major applications of State Govts. are hosted at JAP-IT data center. Cloud technology has been introduced in JAPIT data centre and around 50 services are being delivered to common citizen through JAP-IT cloud.To provide optimum output, centralized air-conditioning & centralized fire extinguisher solution has been installed.
- B) JAP-IT cloud strengthening: A proposal of Rs. 4.44 crore has been sent to the Dept. of IT & e-Governance for requirement of budget.
- C) JAP-IT Data Centre Policy: More than 150 e-Governance/m-Governance services are being delivered to common citizen through JAP-IT DC.This enforces to prepare a Data Centre Policy so that standardization will be introduced and maintained. Adraft policy for adopting Go-green concept for JAP-IT Data Centre has been prepared and sent to Department of IT & e-Governance for approval. Copy of the policy is attached herewith.
- D) In JAP-IT data centre many departments are hosting different applications. Concerned departments use to provide server for hosting of their applications. This has resulted into more number of physical servers. Therefore, cloud technology has been introduced in data centre using VM ware. This helps in creation of more number of virtual servers and sharing of resources. High end servers will be procured by JAPITfor which proposal has been sent to the IT dept as mentioned in para (a). Concerned departments for hosting of applications will be charged maintenance /service charges on monthly basis.In draft policy for data centre, following charges have been proposed.

<b>O/s Licenses</b>	<b>RAM</b>	<b>Processor</b>	<b>HDD</b>	<b>Pricing per VM @ monthly</b>
As required	16 GB	4 Core	200 GB	12,000/-
As required (for database server)	32 GB	8 Core	300 GB	20,000/-

Note:

1. VM may be created as per the client requirement, accordingly the VM pricing may changed.
2. O/s Licenses will be chargeable additional (one time minimum of Rs. 30,000.00 per VM).

In anticipation of approval, proposed charges for hosting of applications is being charged.

**This is submitted to the Board of Directors for approval.**

#### **Item No.29.Requirement of Office Space for JAP-IT**

JAP-IT is the Nodal Agency of the Government of Jharkhand for implementation of IT policies and e-Governance projects in the State. It is pertinent to note that JAP-IT was functional with limited no. of employee. Over the years no. of IT projects have been increased and a large number of project based staff have been recruited to implement the IT projects. Many PMUs are also established. Presently JAP-IT is located in Engineers Hostel No. 1, Ground floor Dhurwa,Ranchi with space constraint. In near future various vacant posts in JAP-IT have to be filled up. Due to space constraint,Software development centre and PMU of HUNAR, CLMS and Employment Exchange project could not be accommodated in JAP-IT premises. The PMU is established in Labour Dept. premises. Following is proposed to meet the requirement of space for JAP-IT -

A) Short term –

- a. Space vacated by the Registration Department in Engineer’s Hostel-II, Ground Floor may be allotted to JAP-IT
- b. Space occupied by NIC in 2<sup>nd</sup> Floor of Engineer’s Hostel-I may be allotted to JAP-IT. NIC may be shifted to old

building of Nepal House where another unit of NIC is already functional.

- c. Space allotted for Software development centre and PMU of HUNAR, CLMS and Employment Exchange project in ShramBhawan (Room No.-201) may be allotted exclusively to JAP-IT.
- d. There were two Computer Training Centers located at Nepal House and Project Building under Department of IT and e-Governance. At present, none of them are functional. It is proposed that space of both Training Centers to JAP-IT to establish Computer Training Centre. Alternatively, suitable space for establishment of a Computer Training Center with capacity to accommodate atleast 50 participants may be allotted to JAP-IT.

B) Long Term –

Restructuring of JAP-IT is proposed. If Digital Jharkhand dream has to come true, digital infrastructure and digital literacy has to be enhanced exponentially. JAP-IT has to play a major role in this endeavor. Therefore, it is proposed that, a separate building for JAP-IT may be constructed. For this purpose atleast 05 acres of land in proposed in IT city/park in Ranchi or any other suitable place in Ranchi may please be allotted. It was decided in the second meeting of Board of Directors held on 14<sup>th</sup> Dec 2004 to work out a plan to have a modern building having state of the art information technology structure for the office of JAPIT.

**Board is requested to approve the proposals as mentioned above under (A) and (B).**

**Item No. 30. Enhancement in power of CEO for procurement of services of resource person (project specific) and procurement of asset for implementation of project**

JAP-IT is implementing number of projects which require expert evaluation/advice by highly specialized expert as resource person in the areas like software, hardware and network etc. as and when needed areas. The board in the fourth meeting held on 9<sup>th</sup> Jul 2007, delegated full power to CEO, JAP-IT to procure the resource person

as also to procure project specific hardware and software (components from project fund itself) with following conditions.

- a. The resource person from outside the State (designated as National Resource Person) may be paid honorarium up to a maximum of Rs.3, 000/- per day or the amount & terms demanded whichever is lower. Similarly, in case of resource person from the State (designated as the Local Resource, person), the honorarium may be limited to a maximum of Rs.2, 000/- per day or the amount & terms demanded whichever is lower. However, the payment to one resource person in any, one transaction shall not exceed Rs.30, 000/-. In other words, a National Resource Person hired at the maximum rate of Rs.3000/- per day shall not be hired for more than 10 days continuously at a time. Similarly, a local resource person being paid Rs.2, 000/- per day shall not be hired continuously for more than 15 days at a time.
- b. In case the expert is called from outside the State, his airfare by economy class, lodging and local transport shall also be provided in addition to the honorarium.
- c. The expenditure on these accounts shall be met out of project fund.

Due to enhancement of cost index and increase in the salary /wages of professional/expert, it will not be possible to procure the service of expert on the above honorarium, fixed in the year 2007. Therefore, it is proposed enhance honorarium to be paid to the resource person for outside of the state (designated as national resource person) and resource from the state (designated as local resource person) from up to a maximum of Rs.3000 per day or the amount demanded whichever the lower to up to a maximum of Rs.15000 or the amount demanded whichever is lower and up to a maximum of Rs.2000 per day or the amount demanded whichever the lower to up to a maximum of Rs.10000 or the amount demanded whichever is lower respectively.

The payment limit to resource person in any one transaction may be enhanced for Rs.30000 to Rs.150000 other terms and conditions may remain same as approved by Board in the fourth meeting.

**Board is requested to approve above proposal.**

**Item No.31. Re structuring of JAP-IT**

In the 5<sup>th</sup> board meeting held on 21/11/2009 board resolved to gather information about the similar IT implementation agencies like JAP-IT and put before the board to restructure JAPIT. In the sixth board meeting held on 30.03.2010, board accorded its approval for selection of consultant to prepare a detail report to restructure JAPIT. Cabinet ordered for restructuring of JAPIT in the cabinet meeting held on 30.04.2012 under item no-15(4).

**Item No.32.Any other matter with the permission of Chair**

- a. Enhancement of wages of DEOs**
- b. e-District**
- c. Start-Up**