

Notice Inviting Quotation (NIQ)

(Ref No. JAP-IT/NIQ/VC/CJ/2021/01)

For Impact Assessment of Courts-Jails Video Conferencing System (e-Trial Project), Govt. of Jharkhand

1. Introduction:

On behalf of Govt. of Jharkhand (GoJ), Jharkhand Agency for promotion of Information Technology (JAP-IT), the nodal agency of Department of Information Technology and e-Governance, GoJ has implemented Video Conferencing System for production of under trials through video conferencing between Courts and Jails. The video conferencing system has been made functional since July, 2019 between 28 Courts and Jails across the State.

The objective of the project is to provide Video Conferencing facility between Court rooms and Jails in the State of Jharkhand to conduct e-trials (without physical movement of under trials in judicial custody). The system has replaced the conventional practice of transporting under trials in the Courts thereby eliminating security risk associated and cost reduction in production of the accused in judicial custody.

To assess the effectiveness of such initiatives and its impact, JAP-IT intend to hire Agency/Organization having experience of impact assessment of Government projects. JAP-IT envisages taking services of the Agency/Organization to conduct Impact Assessment of e-Trial Project. Therefore JAP-IT invites Techno-Commercial Proposal from eligible and interested agency to take up the assignment.

2. Objective/Scope of the Impact Assessment

There are several benefits of hearing by video conferencing, including no personal appearance obligation because parties travel to be present in person before the courts and, at the same time, it can be cost-effective and time-effective with the benefit of the parties as well as the judiciary.

The Broad objective/Scope of the Impact Assessment are as follows

- a. Saving of time and cost in transportation of Under-trials
- b. Reduction of no. of Police Van Movement
- c. Cost saving on security arrangements
- d. Risk mitigation in production of hardcore criminals/ Under-trials.
- e. Speedy trial
- f. Fast disposal of cases
- g. Unnecessary gathering in Court Room.

The above list is indicative not exhaustive. The data for impact assessment must be collected from site survey by contacting stakeholders (I G Prisons Office, Concern Court and Jail authority, Concern Superintendent of Police etc). It has

been envisaged conducting the impact assessment through mobile-application and comprehensive report with relevant high quality photographs of survey at 5 locations of Ranchi, Jamshedpur, Hazaribagh, Dhanbad and Gumla. However JAP-IT reserve to change the number of location and place, if feels so. The Selected Agency/Organization will input the details during site visit like contact person details, time spent at client side, geo-tagged Photographs etc in a Mobile Apps. The Mobile Apps will be provided by the JAP-IT. The data will be displayed through dashboard provided by JAP-IT.

3. Time Frame

The Selected Agency/Organization will have to submit the high quality impact assessment report and present before the competent authority within **30 days** from issuing of work order.

4. Eligibility Criteria

The invitation to techno-commercial proposal is open to all who qualify the eligibility criteria as given below.

- i. Should have registered under the Companies Act/Registered Firm/Proprietorship/Co-operative/Societies Registration Act/State/Central Govt authority in India/ Any other. A copy of the registration certificate to be enclosed with the proposal.
- ii. Should have valid PAN and GST registration. Attached copy of the PAN card and GST registration.
- iii. A self-certified letter by the authorized signatory of the Agency/Organization that they have not been blacklisted by any Central / State Government or under a declaration of ineligibility for corrupt or fraudulent practices as of date of Submission of proposal must be submitted on letter head with signature and stamp.
- iv. The Agency/Organization should have experience in conducting minimum four any impact assessment/evaluation projects of Central/State Government/Undertaking during last three (3) Financial Years (FY 16-17, FY 17-18 & FY 18-19). Agency/ Organization should have undertaken study on its own and not through any other Agency. Submit the details along with relevant work order/Agreement copy/ completion certificate issued by client.
- v. The Agency/Organization should have average annual turnover of at least 20 Lac during last three Financial Year i.e. FY 16-17, FY 17-18, FY 18-19. Submit the Certified Copy of document duly sealed and signed by the auditor/CA confirming the same.

5. Selection Process

The proposal will be examined to determine whether they meets the eligibility criteria, whether their proposal is complete in all respects, Any proposal found not meeting eligibility criteria specified in above S. N. 4 will be rejected and will not be considered further. Financial proposal of that agency/organization will be opened who will satisfy all the eligibility criteria. The work will be allotted to that agency/organization whose financial proposal will be found lowest (L1). JAP-IT reserves the right to reject any or all the proposal(s) received without assigning any reason therefore.

6. How to Apply

Interested agency who satisfies the conditions mentioned in above eligibility criteria may submit their Techno-Commercial must be submitted to The CEO, Jharkhand Agency for Promotion of Information Technology, Ranchi Ground Floor, Engineers hostel 1, Near Golchakkar, Dhurwa, Ranchi-834004. on or before **15/02/2021 till 6 PM**. Any proposal received after deadline of submission will be rejected/ not considered. Parties shall not include any eligibility criteria/technical information regarding the services in the commercial proposal Proforma attached. Conditional commercial proposal would not be acceptable.

7. Security Deposit

The successful agency/organization will submit the security deposit off an amount of Rs Ten thousand (10,000/-) before issuing of work order in form of Bank Guarantee having validity of 90 days from date of Letter of Intent(LoI). The Bank Guarantee should be in Favour of CEO,JAP-IT and payable at Ranchi from any scheduled/ Nationalized Bank of India

8. Payment Terms

- i. No advance payment will be made
- ii. Payments will be released after submission of Satisfactory Assessment reports/ Documents

Address for Correspondence

The CEO,
Jharkhand Agency for Promotion of Information Technology (JAP-IT)
Ground Floor, Engineers Hostel 1,
Near Golchakkar, Dhurwa,
Ranchi-834004,Jharkhand
Tel: 0651-2401044/67
Email: japit_doit@rediffmail.com

**Proforma for Commercial Proposal for
Impact Assessment of Courts-Jails Video Conferencing System (e-Trial),
Govt. of Jharkhand**

Agency/Organization Name & Address

To,

**The CEO
JAP-IT
Ground Floor Engineers Hostel-1
Dhurwa, Ranchi-834004**

Proforma for Commercial Proposal

S.N.	Description	Unit	Qty	Unit Rate In INR Exclusive of Taxes	Total Rate in INR Exclusive of Taxes
	(A)	(B)	(C)	(D)	(E)=(C)*(D)
1.	Impact Assessment of Courts-Jails Video Conferencing System (e-Trial Project) and Submission of Report	LoT	1		
	Total				

Total Amount in Rupees (Exclusive of Taxes):

(In figures) _____

(In Words) _____

Name: _____

Designation: _____

Date: _____

Place: _____

Signature and Seal