

**झारखण्ड सरकार**  
**उच्च, तकनीकी शिक्षा एवं कौशल विकास विभाग**  
(उच्च शिक्षा)

योजना भवन, नेपाल हाऊस, डोरण्डा, राँची-834002 (झारखण्ड)

**अधिसूचना**

अधि० सं०-DHEsec2/VC Conference-1/2019/HTESD.....०३..... राँची, दिनांक 26/02/2020/  
माननीय राज्यपाल-सह-कुलाधिपति महोदया की अध्यक्षता में दिनांक-19.09.2019 को सम्पन्न हुई  
VC's Conference की बैठक की कार्यवाही में विश्वविद्यालयों में वित्तीय प्रबंधन (Financial  
Administration) को सुदृढ़ करने के लिए 15 बिन्दुओं पर कार्रवाई हेतु निदेशक, उच्च शिक्षा, राँची  
की अध्यक्षता में समिति गठन करने का निर्देश दिया गया है। उक्त बिन्दुओं पर त्वरित गति से  
कार्रवाई करने हेतु निम्नवत समिति का गठन किया जाता है:-

निदेशक, उच्च शिक्षा	अध्यक्ष
श्री मनोज कुमार, संयुक्त सचिव	योजना-सह-वित्त विभाग के प्रतिनिधि
श्री सुधीर कुमार रंजन, संयुक्त सचिव	कार्मिक, प्रशासनिक सुधार तथा राजभाषा विभाग के प्रतिनिधि
श्री सुविमल मुखोपाध्याय, राँची विश्वविद्यालय, राँची, वित्तीय सलाहकार	आमंत्रित सदस्य
कुलसचिव, विनोबा भावे विश्वविद्यालय, हजारीबाग	आमंत्रित सदस्य
डा० नितेश राज, उप निदेशक, उच्च शिक्षा	सदस्य सचिव

26-02-20  
(सुशांत गौरव)  
निदेशक, उच्च शिक्षा।

ज्ञापांक- DHEsec2/VC Conference-1/2019/HTESD.....३१२..... राँची, दिनांक 26/02/2020

**प्रतिलिपि:-**माननीय राज्यपाल-सह-कुलाधिपति महोदया के प्रधान सचिव/प्रधान सचिव के प्रधान आप्त सचिव, उच्च, तकनीकी शिक्षा एवं कौशल विकास विभाग/निदेशक, उच्च शिक्षा के प्रधान आप्त सचिव/ श्री मनोज कुमार, संयुक्त सचिव, योजना-सह-वित्त विभाग/ श्री सुधीर कुमार रंजन, संयुक्त सचिव, कार्मिक, प्रशासनिक सुधार तथा राजभाषा विभाग/ श्री सुविमल मुखोपाध्याय, राँची विश्वविद्यालय, राँची, वित्तीय सलाहकार/ कुलसचिव, विनोबा भावे विश्वविद्यालय, हजारीबाग/ डा० नितेश राज, उप निदेशक, उच्च शिक्षा को सूचनार्थ एवं आवश्यक कार्रवाई हेतु प्रेषित।

अनु:- दिनांक-19.09.2019 को सम्पन्न हुई

VC's Conference की बैठक की कार्यवाही

26-02-20  
(सुशांत गौरव)  
निदेशक, उच्च शिक्षा।

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**Minutes of the Vice-Chancellors' Conference held under the chairmanship of Her Excellency, Smt. Droupadi Murmu, Governor-cum-Chancellor of Universities of Jharkhand on 19<sup>th</sup> September, 2019 at 10.30 AM in Raj Bhawan, Ranchi.**

1. Presence : List at Annexure-I
2. The Principal Secretary to Her Excellency, Shri Satendra Singh, presented the welcome note. The proceedings began thereafter.
3. Secretary, Higher Technical Education & Skill Development Department, GoJ with detailed Power Point Presentation apprised Hon'ble Governor about the status of various issues and agenda and proposed plan for the future.
- Secretary, Building Construction Department, GoJ also placed an overview of different building projects/schemes of the Universities and College showing status.
- During the course of the meeting the Secretary, JPSC placed the present status of appointments and promotion matters.
6. VCs'/Pro-VC, and other officials submitted their respective point of view concerning the Universities.
8. In her remarks, Her Excellency congratulated all the VCs and their team for publishing results of UG and PG according to Academic Calendar and around the time line fixed in the previous VC's Conference which has been achieved for the first time after coming into existence of State of Jharkhand.
- She thanked the University Administration as well as all the stakeholders in clearing the Reservation Roster which has paved the way for appointment of faculty members after 2008.
- She thanked the officials of the JPSC for taking up the pending promotion matters of faculty members as a large number of promotions have taken place and the rest are under active consideration. At this stage she directed the University administration to submit complete filled up requisition to JPSC as well as to remove the defects pointed out expeditiously.
- She expressed her concern that not a single University of the State has figured under top one hundred Universities in India for which she directed for serious efforts to achieve higher NAAC grading.

निदेशक कोषांग  
उ०, त० एवं कौ० वि० विभाग  
(उच्च शिक्षा निदेशालय)  
पौ० सं० दि० ४२५९  
पत्र प्राप्ति दि० ११/१०/१९  
पत्र निर्गत दि० .....

प्रधान सचिव कोषांग  
उच्च, तकनीकी शिक्षा एवं कौशल  
विकास विभाग  
पौ० सं० दि० ४३७६  
दिनांक ०३/१०/१९

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- She also expressed her concern towards remuneration to class based contractual teachers which is not uniform on account of different reasons and directed the department to review for a better remuneration in view of the UGC guidelines with undertaking not to claim for regularization on the basis of such engagement.
  - She emphasized that higher education in the State has to be given priority with utmost sincerity by sanctioning the required post under different faculties in existing and newly established colleges and Universities.
  - She directed that by the next session Chancellor Portal only be the mode for admission. Universities, Department of Higher and Technical Education and NIC should meet sort out all the issues to ensure flawless implementation of different modules of Chancellor Portal, Principal, DHTE proposed additional modules for Chancellor Portal to automate other functions of Colleges and Universities, Hon'ble Governor appreciated the initiative and instructed all the VC's and other official to flawless implementation.
  - All issues related to TRL teachers should be sorted out expeditiously.
  - Hon'ble Governor also directed to ensure the compliance of 17 x 17 points of MHRD as well as directions of PMO and Governors' Conference in letter and spirit by uploading the report on respective website and sending detailed compliance to Raj Bhavan.
  - She also expressed her desire to visit few villages as adopted by the Universities in near future.
  - Hon'ble Chancellor expressed her concern over some financial mismanagement as pointed out by Financial Advisor and upon deliberation on the matter directed to include the suggestions in this regard given by Financial Advisor as part of this proceeding and directed concerned stakeholders to ensure that norms are followed in financial decisions and prudent financial decision making is ensured.

**Following points were highlighted for prudent financial administration in Universities.**

Sl.	Points needs attention	Resolution Suggested
1	A detailed statement of sanctioned teaching and non-teaching post of University and College level needs to be issued to disburse salary and other benefits complying Government terms	DHTE and Universities to resolve.

	& conditions.	
2	Detailed guideline in respect of payment of salary to the officers appointed on temporary basis is required.	Department to resolve this issue.
3	Detailed guideline in respect of payment of salary pending pay fixation by the HTE Department to the employees appointed against sanctioned post.	Delay in issue of pay fixation by the Department creates problem as excess payment made on the basis of University notification are to be recovered, sometimes recovery is not possible. It is suggested that Department will fix schedule of pay fixation within three months. During the said period, salary payment may be made at the initial of the scale.
4	Advances to the employees for various purpose is not adjusted timely and remain pending for an inordinate period. Sometimes adjustment accounts are submitted after 10-15 years.	There are no guidelines in this regard. A time schedule of three months may be fixed for submission of adjusting accounts of advances/ TA bills etc to examine correctness of the bills.
5	Constitution and strengthening of Internal Audit wing in each University.	An Internal Audit Wing be opened in all PG Department, Constituent Colleges and Minority Colleges enjoying Government Grants. Payment of arrear salary, pension payment, gratuity, leave encashment. Internal Audit wing will also be responsible for compliance of audit observation given by Finance Audit & AG Audit. Vice-Chancellor/ Financial Advisor may allot additional duty for better financial checks and discipline.
6	Decision on financial liability is created without prior concurrence of Financial Advisor by placing proposals directly to Vice Chancellor or the Syndicate for obtaining the approval by passing the rule some times.	As per University Act, files having financial implication should be routed through Finance Officer and Registrar, being DDO of the University, to Financial Advisor & then Vice Chancellor for final approval & sanction. A detailed guideline appears to be necessary to streamline the financial activities.
7	There is no standard forms to maintain University accounts.	Standard forms as well as an action plan is to be chalked out for computerizing the accounting of University transactions, maintenance of Cash Book, Receipt & Payment Accounts, Assets and Liabilities etc. A committee may be formed from each stakeholder i.e. one member each from AG Audit, Finance Audit, HTE Department and Finance Officer of the University.
8	Rationalization of facilities and others amenities are to be given to VC/ PVC/ FA.	A clear instruction may be issued by the Governor Secretariat in respect of facilities and other amenities to be given to Vice-Chancellor/ Pro-Vice-Chancellor and Financial Advisor as their

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		appointment is made by Hon'ble Chancellor. A proposal should be prepared by DHTE and put up to Hon'ble Chancellor in this regard.
9	Rationalisation of facilities and others amenities are to be given to Registrar and other senior Officers viz. DSW/ CCDC/ Proctor/ Controller of Examination/ FO/ DR/ AR, Principal/ HOD/ Dean/ Director.	DHTE should formulate guidelines.
10	Investment of surplus fund of internal resources in Public Sector Bank for higher interest or corpus fund to be operated for committed liabilities.	DHTE should prepare a guideline in this regard.
11	Service condition of Financial Advisor and retirement age 68 years at par of Bihar Government.	DHTE should look into it.
12	There is no system of verification of Service Book. Often it is found that Service Book is prepared at the time of retirement.	A guideline for maintenance of Service Book and its verification linked with annual increment may be issued by DHTE. Service Books are to be verified each years and attested by the Registrar in case Non-teaching employees and by the Vice Chancellor in case Teaching employees.
13	Order of implementation of New Pension Scheme has been issued by the Department after 15 years although cut-off date is 01.12.2004. Hence, 15 years contribution of both employee and employer are to be calculated and deposited through Fund Manager. Investment of the contributions is complicated and fixed to defined time scheduled. Any delay in investment will charge penalty to the employer.	A detailed manual required for implementation of New Pension Schemes. DHTE should frame guidelines.
14	Requirement of regular fund for payment of Salary, Pension and other retirement benefits to University employees and Minority Colleges.	DHTE to look into it.
15	Statutes for payment of retirement benefits at par with constituent Colleges have been issued by the HTE Department in April 2017 but no role of the University has been stated.	Guidelines for payment of retirement benefits to Minority Colleges. University needs a detailed manual in regard to the payment of retirement benefits to the Minority Colleges. Ranchi University has already referred the issue to the Department.

It was also decided to constitute a committee in the chairmanship of  
Director Higher Education with representation from Finance and

Personnel department and other members could be co-opted as per necessity by the department.

- In view of the discussions made in the Conference among the stakeholders vis-a-vis their presentations Hon'ble Chancellor directed the VCs of the Universities to remove the communication gap with the departments concerned by furnishing the updated position of different requisitions /demands within a week and thanked all concerned with high hope that by the next VCs' Conference the issues would be resolved.
- Upon deliberations on the ATR of the last meeting and the listed agenda items, the following issues were identified for resolution at the earliest.

Sl.	Agenda items/ Issues	Directions/ Action Points	Compliance Authority	Time-lines
1	2	3	4	5
1	Adherence to Academic Calendar.	To follow the calendar in letter and spirit and to publish the results as per the deadline i.e. at UG level fixed on 15 <sup>th</sup> June and P.G. level fixed on 1 <sup>st</sup> July.	All V.C's	
2	Admission through Chancellor's Portal	By next session Chancellor Portal only be the mode for admission. Department, Universities and NIC should sort out all the problems and plan and incorporate new modules as per presentation by Pr. Secretary DHTE before the start of new academic session.	HTE & SD and all V.C's.	
3	Issues relating to Tribal & Regional Language Teaching.	<ul style="list-style-type: none"> <li>➤ The matter of 51 TRL teachers sent for Cabinet approval be expedited.</li> <li>➤ The matter of 31 SC/ST teachers placed before Law Deptt. be expedited.</li> <li>➤ Resolution for teaching in 9 TRL subjects issued in RU. In rest Universities also similar resolution are required.</li> <li>➤ Universities to submit a fresh requisition for required post as well as intake of students in such subjects which shall follow by separate meeting regarding sanction of post after receipt of requisition.</li> </ul>	Dept of HTE&SD	

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Sl.	Agenda items/ Issues	Directions/ Action Points	Compliance Authority	Time-lines
4	Status of National Academic Depository (NAD).	Still not functional completely. Directed to Expedite the process as non-negotiable.	V.Cs'	Updated report by next Conference.
5	Status of AG audit of Universities.	All the Universities are lacking behind. A committee comprising of one member each from AG Audit, Finance Audit, HTE Department and Finance Officer of the University be constituted to monitor the progress. An action plan for computerizing the accounts of the University, maintenance of Cash Book, Receipts & Payments, Assets & Liabilities to be ensured.	Deptt. of HTE & SD/VCs.	
6	Progress of Shikshit Bharat by PMO and direction of Governor's Conference.	Specific report on each point of the direction required to be furnished with name of villages adopted and the actual work done which may be verified by the office of Chancellor on random basis. Any dereliction in this matter would be viewed seriously.	All V.C's	
7	Development on MHRD's Action Plan 17 x 17	To ensure the compliance of 17 x 17 points of MHRD as well as directions of PMO and Governors' Conference in letter and spirit by uploading the report on respective website with information to Raj Bhvan.	All V.C's (continuous process)	
8	Status with respect to NAAC Accreditation	HEG expressed her concern that not a single University of the State has figured under top one hundred Universities in India. Universities to take serious efforts to achieve NAAC grading.	All VCs'.	
9	Regulation of Chancellor Trophy & Designation of University Blue.	Copy of proposed Regulation be again submitted by VBU before HRD for initiating the process of approval.	VBU/HTE & SD.	Within one week.

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Sl.	Agenda items/ Issues	Directions/ Action Points	Compliance Authority	Time-lines
10	Progress towards ACP /MACP to non-academic staff members.	Universities to update the status and their reply with HTE &SD.	All VCs & Secretary, HTE &SD.	
11	<ul style="list-style-type: none"> <li>Redressal of pending Pension/Retiral benefits</li> <li>Promotion</li> </ul>	<p>Paucity of fund should not be any hurdle in the matter. Universities to submit the list of pending matter year-wise before HTE&amp;SD.</p> <p>JPSC to continue and expedite the promotion issues.</p> <p>Universities to remove the defects pointed out and ensure that in future no faulty/defective proposals be sent.</p>	<p>Ask HTE&amp;SD to re-examine the issue.</p> <p>JPSC/ HTE&amp;SD</p> <p>All VCs.</p>	
12.	Finalizing Uniform guideline on Self Financing Courses.	The department must obtain the view of the remaining Universities and place the same before the committee under the chairmanship of retired Judge and to submit the report at the earliest.	All VCs and HTE&SD.	By next Conference.
13.	Status of Ph.D / M.Phil increments of teachers appointed in 2008 in view of the order of Hon'ble High Court.	<p>Cabinet note drafted and approved by HRD Minister. Finance Department has raised some queries.</p> <p>Earlier notification since has been annulled by High Court which has not been challenged as such, order of High Court need to be followed by an early decision in the matter to avoid any contempt notice.</p>	Addl. Chief Secretary, Planning-cum-Finance Deptt./ HTE&SD.	



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Sl.	Agenda items/ Issues	Directions/ Action Points	Compliance Authority	Time-lines
14.	Matter related to appointment of Grade III & IV by VC of the University.	Universities to resubmit the requisition for present and ensuing vacancies against the sanctioned post in near future regarding Class III employees to JSSSC. Regarding Class IV employee letter of State Government regarding outsourcing is required to be reviewed as there is no separate statute regarding appointment of Class IV employee in the Universities.	All VCs' and HTE&SD.	
15.	Digitization/Online/Wi-Fi Campus.	The progress in the matter is not satisfactory and till date it is not functional. The department of HTE&SD with the assistance of NIC shall review the work progress of each University and submit ground report as well as the real time of its becoming functional.	All the VCs/ HTE&SD/ SIO, NIC	By the next VCs' Conference.
16.	Matter related to appointment of University Officers			
a.	Pending statute for appointment of Financial Advisors.	• Stakeholders department to take early decision before ensuing State Assembly Elections.	HTE&SD	
b.	Sanction of Statutory posts in new Universities.	• Concerned Universities directed to submit requisition for the post of Pro-Vice Chancellor, Financial Advisor, Finance Officer etc. in view of section 7 of the JSU Act, 2000.	Concerned VCs.	Within one week.
c.	Sanction of faculty in different subjects in Universities.	• Concerned Universities directed to submit / resubmit requisitions to HTE&SD.	Concerned VCs.	Within fifteen days.
d.	Recommendation of all vacant regular posts of Registrar, F.O., Controller of Exams & other administrative posts.	• Concerned Universities directed to submit/resubmit the requisitions before JPSC. • JPSC to expedite the process of recommendation on the submitted requisitions as in most of the cases the tenure of previous appointments has expired.	All VCs.  JPSC	Within fifteen days.  At the earliest.

The timeline given in relevant agendas be adhered to with all promptness.

The suggested remarks of Hon'ble Chancellor during her deliberations on

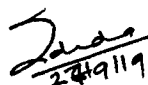
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different issue shall also be kept in mind while complying the direction and if required separate reports on certain points be also forwarded for kind perusal of Hon'ble Chancellor.

The suggested views of Financial Advisors to strengthen the financial administration has been made part of this minute for consideration by the related stakeholders.

Monthly ATR be ensured to be submitted to Governor's Secretariat.

The meeting ended with a vote of thanks to the Chair proposed by the OSD(Judicial) to the Hon'ble the Governor

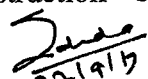
  
(Satendra Singh)  
Principal Secretary to Governor

Memo No.RS/..25.29../2019

Date: 27 September, 2019

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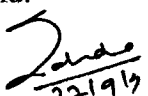
- (1) Vice Chancellor, Ranchi University, Ranchi/Vinoba Bhave University, Hazaribagh /Sido Kanu Murmu University, Dumka, Kolhan University, Chaibasa /Nilamber-Pitamber University, Palamu/ Binod Bihari Mahto Koyalanchal University, Dhanbad /Shyama Prasad Mukherjee University, Ranchi.
- (2) Development Commissioner, Jharkhand, Ranchi.
- (3) Chairman, Jharkhand Public Service Commissioner, Ranchi.
- (4) ✓ Principal Secretary/Secretary, Higher Education/Finance/Revenue & Land Reforms, /Building Construction.
- (5) Managing Director, State Building Construction Corporation, Ranchi.

  
(Satendra Singh)  
Principal Secretary to Governor

Memo No.RS/..25.29../2019  
Copies to :

Date: 27 September, 2019


- (1) Chief Secretary, Jharkhand, Ranchi, Jharkhand.
- (2) Director General of Police, Ranchi, Jharkhand.
- (3) Principal AG, Jharkhand.

  
(Satendra Singh)  
Principal Secretary to Governor

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Copies to :

- (1) Principal Secretary to Hon'ble Chief Minister, Jharkhand, Ranchi for kind information of Hon'ble Chief Minister.
- (2) Private Secretary to Hon'ble Minister, Higher Education, Jharkhand, Ranchi for kind information of Hon'ble Minister.



(Satendra Singh)

Principal Secretary to Governor

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Presence

- 1) Shri Satendra Singh, Principal Secretary to Governor
- 2) Shri K.K.Khandelwal, Add.Chief Secretary, Planning-cum-Finance Deptt., GoJ.
- 3) S.K.Singh, Principal Secretary, HTE & SD Deptt., GoJ
- 4) Shri Sunil Kumar, Secretary, BCD -cum- MD, JSBCCL
- 5) Shri Sushant Gaurav, Director, Higher Education
- 6) Shri Ranendra Kumar, Secretary, JPSC
- 7) Shri Sunil Kr. Singh, Joint Secretary, Land, Revenue & Reg. Dept., GoJ.
- 8) Shri Rajeev Kumar Sinha, OSD (Judicial) to Governor
- 9) Prof. Ramesh Kumar Pandey, Vice Chancellor, RU, Ranchi
- 10) Prof. Ramesh Sharan, Vice Chancellor, VBU, Hazaribagh
- 11) Dr. Manoranjan Prasad Sinha, Vice Chancellor, SKMU, Dumka
- 12) Prof. S.N.Singh, Vice Chancellor, NPU, Palamu
- 13) Dr. Shukla Mahanty, Vice Chancellor, KU, Chaibasa
- 14) Dr. S. N. Munda, Vice Chancellor, DSPMU, Ranchi
- 15) Dr. Anil Kumar Mhto, Pro-Vice Chancellor, BBMKU, Dhanbad
- 16) Dr. Amar Kumar Chaudhary, Registrar, RU, Ranchi
- 17) Dr. Banshidhar Prasad Rukhaiyar, Registrar, VBU, Hazaribagh
- 18) Dr.D. N. Singh, Registrar, SKMU, Dumka
- 19) Dr. Rakesh Kumar, Registrar, NPU, Palamu
- 20) Dr. S. N. Singh, Registrar, KU, Chaibasa
- 21) Col. M.L.Singh(Retd.), Registrar I/C, BBMKU, Dhanbad
- 22) Shri Subimal Mukhopadhyay, Financial Advisor, RU, VBU & BBMKU
- 23) Dr. Narendra Deo Goswami, Registrar, DSPMU, Ranchi
- 24) Shri Kailash Ram, Financial Advisor, NPU
- 25) Shri Madhusudan, Financial Advisor, KU/SKMU
- 26) Dr. Nitesh Raj, Deputy Director, Higher Education
- 27) Shri Sanjay Garg, SIO, NIC