



झारखण्ड राज्य खाद्य एवं असैनिक आपूर्ति निगम लिमिटेड
(झारखण्ड सरकार का उपक्रम)

JSFC भवन, कडरु मेन रोड, राँची-834002।

पत्रांक-06/रांखांनि०/मुंस्था०/06/2026- 2943

प्रेषक,

रंजीता टोप्पो, झां०प्र०से०,
प्रबंध निदेशक।

सेवा में,

अवर सचिव,
खाद्य, सार्वजनिक वितरण एवं उपभोक्ता मामले विभाग,
झारखण्ड, राँची।

राँची, दिनांक-03/09/2026

विषय:- झारखण्ड राज्य खाद्य एवं असैनिक आपूर्ति निगम लिमिटेड, मुख्यालय, राँची के लिए "Appointment of Law Executive" हेतु नियुक्ति विज्ञापन से संबंधी सूचना को विभागीय वेबसाईट में प्रकाशित करने के संबंध में।

महाशय,

उपर्युक्त विषय के संबंध में कहना है कि झारखण्ड राज्य खाद्य एवं असैनिक आपूर्ति निगम लिमिटेड, मुख्यालय, राँची के लिए "Appointment of Law Executive" हेतु नियुक्ति विज्ञापन से संबंधी सूचना को विभागीय वेबसाईट में प्रकाशित किया जाना है।

नियुक्ति विज्ञापन से संबंधी सूचना पत्र के साथ संलग्न कर भेजी जा रही है।

विश्वासभाजन

अनुलग्नक-यथोक्त।

12/09/26

प्रबंध निदेशक,

झारखण्ड राज्य खाद्य एवं असैनिक
आपूर्ति निगम लिमिटेड, राँची।

ज्ञापांक-06/रांखांनि०/मुंस्था०/06/2026- 2943

राँची, दिनांक-03/09/2026

प्रतिलिपि- निदेशक, खाद्य एवं उपभोक्ता मामले निदेशालय, झारखण्ड को सूचनार्थ एवं आवश्यक कार्रवाई हेतु प्रेषित।

12/09/26

प्रबंध निदेशक,

झारखण्ड राज्य खाद्य एवं असैनिक
आपूर्ति निगम लिमिटेड, राँची।

JHARKHAND STATE FOOD & CIVIL SUPPLIES CORPORATION LIMITED (JSF&CSCL)
(A Government of Jharkhand Undertaking)
JSFC Bhawan, Kadru Main Road, Ranchi – 834002

**NOTICE FOR ENGAGEMENT
ENGAGEMENT OF LAW EXECUTIVE
(ON CONTRACT BASIS)**

NIT NO.- **2943**

Date:- 03.09.2026

Applications are invited from eligible candidates for appointment to the post of **Law Executive** in Jharkhand State Food & Civil Supplies Corporation Limited (JSF&CSCL). The selected candidate shall provide legal and regulatory support to the Corporation in matters relating to litigation, contracts, procurement, statutory compliance, dispute resolution and other legal affairs of the Corporation.

Number of Positions: 01

Educational Qualification

LL.B. Degree from a recognized University with a minimum of 60% marks.

Experience

The candidate must possess either of the following:

1. **Minimum five (05) years of post-qualification experience** in legal practice, litigation, legal advisory services, drafting and vetting of legal documents, contract management or related legal matters;

OR

2. **Minimum ten (10) years of post-qualification experience** as a Law Executive, Legal Officer, Legal Consultant or in an equivalent legal position in a Central Government Department, State Government Department, Public Sector Undertaking (PSU), Autonomous Body, Statutory Body or reputed Company.

Last Date for Submission of Application: 20th September 2026

Detailed advertisement, eligibility criteria, remuneration, terms & conditions and online application form are available on <https://www.jharkhand.gov.in/food> under the "Recruitments" section.

JSF&CSCL reserves the right to modify/cancel the engagement process without assigning any reason.

Sd/-
Managing Director
JSF&CSCL

**JHARKHAND STATE FOOD & CIVIL SUPPLIES CORPORATION LIMITED
(JSF&CSCL)**

(A Government of Jharkhand Undertaking)
JSFC Bhawan, Kadru Main Road, Ranchi – 834002

**NOTICE FOR ENGAGEMENT
ENGAGEMENT OF LAW EXECUTIVE**

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**Sd/-
Managing Director
JSF&CSCL**

JHARKHAND STATE FOOD & CIVIL SUPPLIES CORPORATION LIMITED (JSF&CSCL)

RECRUITMENT OF LAW EXECUTIVE

Applications are invited from eligible candidates for appointment to the post of **Law Executive** in Jharkhand State Food & Civil Supplies Corporation Limited (JSF&CSCL). The selected candidate shall provide legal and regulatory support to the Corporation in matters relating to litigation, contracts, procurement, statutory compliance, dispute resolution and other legal affairs of the Corporation.

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Educational Qualification

LL.B. Degree from a recognized University with a minimum of **60% marks**.

Experience

The candidate must possess either of the following:

1. **Minimum five (05) years of post-qualification experience** in legal practice, litigation, legal advisory services, drafting and vetting of legal documents, contract management or related legal matters;

OR

2. **Minimum ten (10) years of post-qualification experience** as a Law Executive, Legal Officer, Legal Consultant or in an equivalent legal position in a Central Government Department, State Government Department, Public Sector Undertaking (PSU), Autonomous Body, Statutory Body or reputed Company.

Age Limit

The candidate shall not have attained the age of **60 years** as on the last date of submission of application.

Age relaxation, wherever applicable, shall be governed by the prevailing rules and policies of the Government of Jharkhand.

Scope of Work

The Law Executive shall assist JSF&CSCL in:

1. Providing legal advice and opinions on matters relating to the functioning and operations of JSF&CSCL.

2. Drafting, scrutinizing, vetting and reviewing contracts, agreements, Memoranda of Understanding (MoUs), tender documents, Requests for Proposal (RFPs), notices, policies and other legal instruments.
3. Handling litigation, arbitration and dispute resolution matters concerning the Corporation before courts, tribunals, quasi-judicial authorities and regulatory bodies.
4. Coordinating with standing counsels, panel advocates, Government departments and other stakeholders in legal matters involving the Corporation.
5. Examining legal issues arising out of procurement, transportation, storage, distribution, human resources, contractual matters and other operational activities of JSF&CSCL.
6. Preparing affidavits, replies, petitions, legal notices, case briefs, reports and other legal documents as may be required.
7. Monitoring legal cases involving the Corporation and maintaining records relating thereto.
8. Ensuring compliance with applicable laws, regulations, Government notifications, court orders and statutory requirements.
9. Assisting the Corporation in safeguarding its legal and contractual interests and minimizing litigation risks.
10. Any other work assigned by Jharkhand State Food & Civil Supplies Corporation Limited (JSF&CSCL) and/or the Department of Food, Public Distribution & Consumer Affairs (DFPD&CA).

Mode of Recruitment

Selection shall be made on the basis of:

- Relevant Experience; and
- Personal Interview.

Emoluments

₹50,000/- (Rupees Fifty Thousand only) per month (Fixed).

Place of Posting

The selected candidate shall ordinarily be posted at the Head Office of JSF&CSCL, Ranchi.

Documents Required to be Submitted Along with Application Form

Application form is to be filled in on the official website of JSF&CSCL () under the "Recruitments" Tab.

The following documents shall be uploaded/submitted along with the application form:

- a) LL.B. Degree Certificate and Marksheets
- b) Proof of Date of Birth
- c) Experience Certificate(s)
- d) Certificate of Enrollment with Bar Council (where applicable)
- e) Caste Certificate (if applicable)
- f) EWS Certificate (if applicable)
- g) Disability Certificate (if applicable)
- h) Valid Photo Identity Proof
- i) Recent Passport Size Photograph
- j) Any other document supporting eligibility and experience

Important Conditions

1. The candidate must satisfy the prescribed eligibility criteria as on the closing date of submission of applications.
2. Merely fulfilling the eligibility conditions shall not confer any right upon a candidate to be called for the examination or interview.
3. JSF&CSCL reserves the right to modify, cancel or withdraw the recruitment process at any stage without assigning any reason.

4. State Government Reservation Policy shall be applicable.
5. Canvassing in any form shall lead to disqualification.
6. The decision of JSF&CSCL regarding eligibility, selection and appointment shall be final and binding.

Interested candidates may submit their applications along with the requisite documents by _____ through the official website of JSF&CSCL.

For any queries, please contact: _____.

Sd/-

Managing Director

Jharkhand State Food & Civil Supplies Corporation Limited (JSF&CSCL)

JHARKHAND STATE FOOD & CIVIL SUPPLIES CORPORATION LIMITED
(JSF&CSCL)

(A Government of Jharkhand Undertaking)
JSFC Bhawan, Kadru Main Road, Ranchi – 834002

APPLICATION FORM
Engagement of Law Executive (Contract Basis)

Position: Law Executive

1. Personal Details

Particular	Details
Full Name (in Block Letters)	
Date of Birth	
Age (as on closing date of application)	
Gender	
Category (SC/ST/OBC)	
Domicile State	
Aadhaar Number	
Mobile Number	
Email	

2. Correspondence Address

3. Permanent Address

4. Experience Details :

Sl.	Designation	Place of posting	State	Period from	Period to

5. Preference Criteria

Please tick as applicable:

- ☐ I am a Domicile of Jharkhand.
- ☐ I have worked in Jharkhand.
- ☐ I have worked in the Jharkhand area of erstwhile Bihar.

6. Physical Fitness

1. Are you physically fit to undertake extensive travel within Jharkhand?
☐ Yes ☐ No
2. Have you attached a Fitness Certificate issued by the competent CMO?
☐ Yes ☐ No

7. Documents Checklist:

Sl.	Document	Attached (Yes/No)
1.	Detailed Curriculum Vitae (CV)	
2.	Experience Certificate(s)	
3.	Posting Details/History	
4.	Fitness Certificate from CMO	
5.	Caste Certificate (if applicable)	
6.	Disability Certificate (if applicable)	
7.	Any Other Supporting Document	

8. Declaration

I hereby declare that all information furnished in this application form is true, complete and correct to the best of knowledge and belief. I understand that my engagement, if considered, will be purely contractual and temporary in nature and shall not confer any right to regular appointment, absorption or continuation in JSF&CSCL. I also undertake to produce original documents whenever required for verification.

Place: _____

Date: _____

Signature of Applicant: _____

Name of Applicant: _____

For Office Use Only

Application No.: _____

Documents Verified: ☐ Yes ☐ No

Remarks: _____

Signature of Verifying Officer: _____

Date: _____