

## **Tender Document for 4<sup>th</sup> Ground-breaking Ceremony of Govt. of Jharkhand to be held at Deoghar on Friday 27<sup>th</sup> April, 2018**

### **1. Technical Bid Opening Date**

11<sup>th</sup> April 2018 at 15:30 p.m. in the office of Director -Industries, Department of Industries, Mines & Geology, Nepal House

### **2. Conditions of Eligibility for Technical Qualification**

2.1 For participation in the tender process and submitting Bids, Bidders may be a private, public or government-owned legal entity registered as an Event Management Agency. The term "Bidder" used in the Tender would therefore apply to a single entity only.

2.2 The Bidder must have been in existence for at least 5 years (as on the last date of submission of proposal).

2.3 The Bidder must have Average Annual Turnover of Rs. 6,00,00,000/- (Rupees Six Crores Only) in the last three financial years i.e. **2014-15, 2015-16 and 2016-17 in the field of event management services**. The Average Annual Turnover would be calculated as the sum of the Annual Turnover for these three years, divided by three.

2.4 The Bidder must have expertise in managing large events hosting President, Prime Minister, Chief Minister etc.

2.5 The Bidder must have an experience of using large format LEDs.

2.6 The Bidder must have an experience of

2.6.1 At least two Event of value not less than Rs. 1,00,00,000/- (Rupees One Crore Only). and

2.6.2 At least other three Events of value not less than Rs. 50,00,000/- (Rupees Fifty Lakhs Only).

2.7 The bidder should have, in the last three financial years i.e. 2014-15, 2015-16, 2016-17, managed at least three exclusive mega events of National or International stature, witnessing the Prime Minister, President, Chief Minister or Cabinet Minister.

2.8 A Bidder that is under a declaration of ineligibility or is black listed by the any Central/ State Government/ Municipal Corporation authority/Government Departments in India on the date of submission of the Bid or thereafter shall be disqualified. An undertaking in this regard should be submitted by the Bidder along with the other tender documents.

**3. Documents to be Submitted by Bidders for Technical Qualification**

- 3.1 Bank Draft/ Pay Order towards the payment of Non-Refundable Tender Document Fee of **Rs. 15,000/- (Rupees Ten Thousand Only in favor of "Director Industries", payable at Ranchi, Jharkhand**
- 3.2 Bank Draft/ Pay Order towards EMD/ Bid Security of **Rs.1,00,000/- (Rupees One Lakh Only in favor of "Director Industries", payable at Ranchi, Jharkhand).**
- 3.3 **The Bidder shall submit a Power of Attorney**, authorizing the signatory of the Bid to commit on behalf of the Bidder and to submission the Bid.
- 3.4 Documents relating to registration of the firm.
- 3.5 Documents relating to past experience as per the eligibility criteria and evaluation matrix.
- 3.6 Supporting documents in respect of the above mentioned **Clauses.**
- 3.7 Proof of Annual Turnover for last three financial years as indicated in the clauses above.
- 3.8 Copy of Pan Card
- 3.9 Copy of Service Tax/GST Registration.
- 3.10 An undertaking regarding non-blacklisting of the Bidder.

**4. No Joint Venture/Consortium shall be allowed**

## 5. Technical Evaluation Matrix

| S.No.  | Evaluation Criteria                     | Parameter  | Max Score | Total Score |
|--|---|--|-----------|-------------|
| 1  | Bidder's Experience and Turnover        | The bidder must have experience of managing event of value not less than Rs. 1,00,00,000/- (Rupees One Crores).  | 15        |             |
|  |   | 5 Marks for one assignment, 5 marks for each additional assignment subject to a maximum of 15 Marks  |           |             |
|  |   | The bidder must have experience of managing event of value not less than Rs. 50,00,000/- (Rupees Fifty Lakhs)  | 20        |             |
|  |   | 5 Marks for one assignment, 5 marks for each additional assignment subject to maximum of 20 Marks<br><i>(These assignments should be in addition to the assignments mentioned in the previous clause)</i>  |           |             |
| Annual Turnover in 2016-17                                 | 15                                      |  |           |             |
| Rs. 5 to 6 Crore – 05 Marks                                |   |  |           |             |
| Rs. 6 to 7 Crore – 10 Marks<br>Rs. 7 to 8 Crore – 15 Marks |   |  |           |             |
| <b>Sub Total (1)</b>                                       |   |  |           | <b>50</b>   |
| 2  | Experience with Government of Jharkhand | Experience of Working with Government of Jharkhand on similar assignments involving Prime Minister, President, Central Government Cabinet Minister or Chief Minister<br><br>5 marks for one assignment, 5 marks for each additional assignment subject to a maximum of 20 Marks<br><i>(These assignments should be of a minimum value of Rs. 50,00,000 i.e. Rs. Fifty Lakhs)</i> | 20        |             |
| <b>Sub Total (2)</b>                                       |   |  |           | <b>20</b>   |
| 3  | Experience with Government of Jharkhand | In-house Availability of German Hangar of at least 50,000 sq.ft.<br><br><i>(Certificate from the manufacturer certifying the possession of Hangar with the Bidder OR Auditor certificate certifying in-house possession of German Hangar to be submitted)</i>  | 10        |             |
| <b>Sub Total (3)</b>                                       |   |  |           | <b>10</b>   |
| 4  | Presentation                            | Exclusiveness & Originality of concept including work plan   | 10        |             |
|  |   | Complete Solution to the various aspects of the event – designing layout, methodology of Live Screening & general lighting   | 10        |             |
| <b>Sub Total (4)</b>                                       |   |  |           | <b>20</b>   |
| <b>Total</b>   |   |  |           | <b>100</b>  |

## 6. Selection of Bidder:

Financial Proposals of only those Applicants who scores at least 70% marks in Technical Proposal evaluation as detailed above shall be opened and considered for final evaluation.

The Bidder shall be selected on the basis of L1 i.e. the bidder with the lowest financial cost would be selected.

*The successful bidder would be called for negotiation, if required.*

## 7. Terms of Payment

The agreed fee (Contract Price) shall be released as mentioned below, subject to acceptance of reports/proposals by the Authority –

100% (Hundred percent) payment will be paid on successful completion of the event. This will be paid on completion of 30 days from the event date and on receipt of the invoice from the company/ Firm.

## 8. Queries

The prospective bidders may contact the following in case of any queries/ clarifications:

Sh. Rajendra Prasad  
Deputy Director, Directorate of Industries,  
Department of Industries, Mines & Geology, Government of  
Jharkhand, Nepal House, Doranda Ranchi – 834001, Jharkhand  
Phone: +91-9470518897

## 9. Submission of Tender

- a. Technical Cover (containing)
  - i. EMD, Power of Attorney and Bid Document Fees (in a separate sealed envelope)
  - ii. Cover letter and Eligibility Criteria (in a separate sealed envelope)
  - iii. Technical Proposal (in a separate sealed envelope)
- b. Financial Proposal (containing)

- i. Cover Letter
- ii. Financial Proposal

## 10. Time & Date of Submission of Tender

11<sup>th</sup> April 2018 at 15:00 p.m. in the office of Directorate of Industries, Department of Industries, Mines & Geology, Government of Jharkhand, Nepal House, Doranda Ranchi – 834001, Jharkhand

**11. Indicative items to be covered in the scope of work for 4<sup>th</sup> Ground Breaking Ceremony:** This event is expected to have participation of about 2,000 persons. The event will be presided by Hon'ble Chief Minister & will have presence of Hon'ble Senior Ministers from Central and State Government, Senior Government Officials, Entrepreneurs and representatives from industrial associations, chambers etc. The broad items to be included in the facility will be as under.

| Sl.No. | Description  |
|--------|--|
| 1      | <p><b>Main Aluminum hanger structure</b> (German Hanger – Air Conditioned) with general lighting inside hanger, air conditioned, with a size of approximately <b>30 m*125 m</b> should be comfortable for <b>seating Space of 2000-2200 persons</b>. Reserves Space in front Rows with Sofas for delegates.</p> <ul style="list-style-type: none"> <li>• Stage with seating capacity of 30 people</li> <li>• White three seater sofa with cushion in front rows.</li> <li>• Executive Chairs with cover</li> <li>• Flooring &amp; Carpeting</li> <li>• Section Dividers</li> <li>• Queue Managers, Glass doors.</li> </ul> |
| 2      | <p><b>VVIP Lounge 30 m*40 m</b> (German Hanger - Air Conditioned) with Dining Area with Plant decoration, sofas with centre table &amp; side tables, Lighting, Curtains, toilet etc. for ~300 Persons.</p>   |
| 3      | <p><b>Aluminum hanger structure 30 m*40 m</b> (German Hanger), air-cooled, for General Dining for Guests along with food distribution areas for security and others. Provision for both seating and standing for lunch of delegates to be provided.</p>  |
| 4      | <p><b>Aluminum hanger structure 15 m*15 m</b> (German Hanger), air-conditioned, for Media Lounge with Tea/ Coffee arrangement.</p>   |