

GOVERNMENT OF JHARKHAND
DEPARTMENT OF INDUSTRY, MINES AND GEOLOGY
DIRECTORATE OF GEOLOGY

SHORT TENDER DOCUMENT

Short Tender No: 2/2017-18

Tender For – Hand Held G.P.S. with Software

Issued to: -

Address: -

TABLE OF CONTENTS

Section	Content	Page No
I	Tender Notice	3-4
II	Bid Form	5
III	Tenderer's Profile	6
IV	Documents Establishing Bidder's Eligibility and Qualifications	7
V	Technical Specifications	9
VI	Earnest money deposit (EMD)	10-11
VII	Preparation and Submission of Bid	12-13
VIII	General Terms & Conditions	14-16
IX	Financial Bid	17-18

SECTION - I
SHORT TENDER NOTICE

Government of Jharkhand
Department of Industry, Mines & Geology
Directorate of Geology
Engineers' Hostel No-2, 2nd floor, Dhurwa, Ranchi-834004

Short Tender Notice No. 2/2017-18

Directorate of Geology invites sealed tender on plain paper from manufacturer/ authorized agents/ distributors of repute having their registered offices in Jharkhand for the purchase of **Hand Held G.P.S. with Software.**

as specification on laid down in the Tender Document.

- Name of the Department : Directorate of Geology,
Department of Industry, Mines & Geology,
Jharkhand, Ranchi
1. Name of the advertiser : Director, Geology
Department of Industry, Mines & Geology
Jharkhand, Ranchi
2. Date and time of Tender Document : 23.02.2018 to 07.03.2018
3. Last date and time of receipt of Tender Document : 07.03.2018 till 1.00 PM
4. Date and time of opening of Tender Document : 07.03.2018 at 3.00 P.M.
(In the office of Director, Geology,
Engineers' Hostel No-2, 2nd Floor, 2nd
Floor, Sector- III, Dhurwa,
Ranchi-834004)
5. Place of receipt of Tender Documents : Office of the Director, Geology,
Engineers Hostel No-1, 2nd Floor,
Sector-III, Dhurwa, Ranchi-834004.
6. Cost of Tender Documents: Rs. 1000/- (Rupees One Thousand)
7. The Cost of Tender Document should be paid in the form of account payee bank draft issued by any nationalized/scheduled bank drawn in favour of **Director, Geology payable at Ranchi** will be given with Tender Document
8. Cost of Tender Document is non - refundable.
9. Firm/Authorized dealer should be necessary to registered in GST.
10. Rates quoted should be valid for one year.
11. Conditional and implicit tenders will not be accepted.

12. Work order will be given on the availability of fund.
13. The undersigned reserves the right to reject /cancel /postpone any or all tenders in part or full.
14. In case of any dispute the legal jurisdiction shall be Jharkhand High Court at Ranchi only.
15. Other details will be applicable as mentioned in the Tender Documents.
16. For any clarifications please contact the office of the undersigned on any working day or contact:-

Telephone 0651 – 2400791

Fax 0651 – 2400792

Sd/-
Director, Geology

- Terms, Condition & Application form are available on our website www.jharkhand.gov.in and also at our office notice board.

SECTION - II

BID FORM

Short Tender no: 2/2017-18

To

The Director, Geology,
Department of Industry, Mines & Geology,
Govt. of Jharkhand

Dear Sir,

I/We have undergone all the specifications of **Hand held G.P.S. with Software** and terms & conditions of the tender document. Based on terms, conditions and specifications I/we am/are quoting the rate and I/we will supply the items in accordance with specifications within the time limit and terms & conditions stipulated in the Tender Document.

If our quoted rate is accepted, we shall submit the securities as per the conditions mentioned in the document.

We agree to abide by this quoted rate for a period of one year from the date of finalization of rate and it shall remain binding upon us for the aforesaid period.

Tender submitted by us is properly sealed and prepared so as to prevent any subsequent alternation and replacement.

Dated this _____ day of _____ (the year)

Signature of Authorized Signatory _____

In capacity of _____

Duly authorized to sign the bid for and on behalf of

Signature & seal of the Tenderer

SECTION - III

TENDERER'S PROFILE

1. Name of the Tenderer/ Firm
2. Name of Proprietor/Partners/Director
3. Address of the Firm

4. E-Mail address

5. CONTACT NO.
 - Telephone:
 - Mobile:
 - Fax:
6. Registration & incorporation particulars of the firm:
 - i) Proprietorship:
 - ii) Partnership:
 - iii) Private Limited:
 - iv) Public Limited:
7. Tenderer's Bank, his address and current account number:

8. Permanent Income Tax Number, (PAN) and Income Tax Circle:

I/ We hereby declare that the information furnished above is true and correct.

Place:

Date:

Signature & seal of the Tenderer

SECTION - IV

DOCUMENTS ESTABLISHING BIDDER'S ELIGIBILITY AND QUALIFICATIONS

The tenderer shall furnish the photo copies of following documents as part of his Tender Documents all duly self attested:-

A) Documents

1. The Bidder shall furnish as part of his bid an **Earnest Money deposit** for the required amount as prescribed in column-3 of section – VI.
2. Original Tender Document, duly filled in and signed by the tenderer or his authorized representative along with seal on each page. All corrections and overwriting must be initialed with date by the tenderer or his authorized representative. No correction/overwriting is allowed in Price Bid.
3. Copies of latest **Income Tax Clearance Certificate** and **PAN card**.
4. A copy of **Sales Tax Registration Certificate** along with number.
5. A copy of GST Registration Certificate along with number or Applied Copy.
6. A copy of latest **Sales Tax Clearance Certificate**.
7. A copy of **Registration of Firm** (Authenticated copy of **Partnership Deed** in case of partnership firm)
8. **Bid Form** (section II) and **Tenderer's Profile** (section III) of the Tender Document dully and properly must be filled up the by The Tenderer.
9. Original "**Power of Attorney**" in case person other than the tenderer has signed the Tender Document.
10. **Authorized Dealer Certificate** shall be enclosed.
11. A copy of **ISO 9001 certification** for the product.
12. Applicant should submit Notarized Certificate that Company/Firm/Individual has not been blacklisted in the past by any organization.

B) General

1. All the document must be marked as Annexure.
2. Self attested documents must be shown in original at the time of tender opening.

Signature & seal of the Tenderer

SECTION – V

Specification for Hand Held GPS with Software

Physical & Performance	
Physical dimensions	7.48 x 14.42 x 3.64 cm (General)
Display size, (Diagonal)	4 Inches
Display resolution, WxH	272 x 480 pixels
Display type	Bright, transfective 65k color TFT, dual-orientation touch screen; sunlight readable
Touch screen	yes
Weight	Less than 300 g with included lithium-ion battery pack
Battery	Rechargeable lithium-ion (included) or 3 AA batteries ; NiMH or Lithium recommended
Battery life	up to 16 hours (lithium-ion); up to 22 hours (AA batteries)
Water rating	IPX7
High-sensitivity receiver	yes
Interface	high-speed USB and NMEA 0183 compatible
Camera	yes (5 megapixel with autofocus; automatic geo-tagging)
Barometric altimeter	yes
Electronic compass	yes (tilt-compensated 3-axis)
Unit-to-unit transfer (shares data wirelessly with similar units)	yes
Maps & Memory	
Base map	yes
Preloaded maps	yes (topographic)
Ability to add maps	yes
Built-in memory	3.5 GB or more
Accepts data cards	Micro SD™ card (not included)
Custom POIs (ability to add additional points of interest)	yes
Waypoints/favorites/locations	4000
Routes	200
Track log	10,000 points, 200 saved tracks
Pre loaded hand held software	Yes
Compatible Office Software	Yes

Signature & seal of the Tenderer

Outdoor Features	
Automatic routing (turn by turn routing on roads)	yes (with optional mapping for detailed roads)
Geocaching-friendly	yes (Paperless)
Custom maps compatible	yes
Hunt/fish calendar	yes
Sun and moon information	yes
Tide tables	yes (with optional Bluechart)
Area calculation	yes
Picture viewer	yes

Note:

1. Availability of Test Reports From Central Govt./NABL Approved/ILAC Accredited Lab To Prove Conformity To The Specification (Test Reports Are To Be Furnished When Demanded By the Buyer)
2. **Accessories:** The Hand Held GPS should be supplied with all the accessories.

Signature & seal of the Tenderer

SECTION – VI

1. Earnest Money Deposit (EMD)

Sl. No.	Items	EMD (in Rs.)	Bid Security Deposit
1	2	3	4
1	Hand Held GPS with Software	20,000.00	5% of the estimated value

1. The Tenderer shall have to deposit the Earnest Money as Bid Security as mentioned in column 3 above.
2. The Tenderer shall deposit the **Earnest Money** in the shape of **Bank Drafts/Banker's Cheque/DD/FDR** from any nationalized bank in the name of Director, Geology, Department of Industry, Mines & Geology, Government of Jharkhand or NSC 7th year certificate (2nd issue) or 6th year certificate (6th and 8th issue)/ **Post Office Time Deposit** of 3/5 years / **Bank Guarantee** issued from nationalized Bank valid for 270 days from the date of opening of the tender and duly pledged in favour of the Director, Geology, Department of Industry, Mines & Geology, Government of Jharkhand.
3. Tenderer registered with Central Purchase Organization/ National Small Industries Corporation are Exempted from EMD.
4. The Tender not accompanied with adequate EMD as mentioned above, will be straight way rejected.
5. No interest shall be paid by the Directorate on the Bid Security for any period.
6. The earnest money deposit shall be forfeited if a bidder withdraws his bid during the period of bid validity specified and also if the bidder makes any modifications in the terms and conditions of the tender before acceptance of the tender.
7. The EMD of unsuccessful bidders shall be returned / refunded at the earliest.

Signature & seal of the Tenderer

2. Performance Security/ Performance Bank Guarantee :

1. An amount of 5% of the Bid value should be taken from the successful bidder in the form of BD/FDR as performance Security/ Performance Bank Guarantee.
2. This Security should be valid for 60 days beyond the date of completion of all the contractual obligations of the supplier including the warranty.
3. The bid security EMD shall be refunded on the receipt of Performance Security.
4. The Performance Security Money should be deposited in the shape of **Bank Drafts/Banker's Cheque** from any nationalized bank in the name of Director, Geology, Department of Industry, Mines & Geology, Government of Jharkhand or **NSC 7th year certificate (2nd issue) or 6th year certificate (6th and 8th issue)/ Post Office Time Deposit** of 3/5 years / **Bank Guarantee** issued from nationalized Bank valid for 270 days from the date of opening of the tender and duly pledged in favour of the Director, Geology, Department of Industry, Mines & Geology, Government of Jharkhand.
5. The Security Money should be duly pledged in favour of the **Director, Geology, Department of Industry, Mines & Geology, Govt. of Jharkhand.**

3. Guarantee/ Warranty Terms

A Guarantee/ Warrantee for a period of 12 months from the date of delivery and completion of installation of the equipment which ever is later shall be mandatory to be provided by the successful bidder.

Signature & seal of the Tenderer

SECTION –VII

PREPARATION & SUBMISSION OF BID

1. The Bid shall be typed or printed and the Bidder shall initial each page. The authorization to sign the Bid Document must be confirmed by a written Power of Attorney accompanying the Bid.
2. Bidders would provide all the information as per this Tender Document and in the specified formats. The Purchase Committee reserve the right to reject any Bid that is not in the specified format.
3. The Bid must contain no interlineations or overwriting. If it is necessary to correct, the correction must be done by the Bidders themselves. Such corrections must be initialed by the person or persons signing.
4. Bidder must Not indicate directly or indirectly their Financial Bid any where in envelop of the Technical Bid. Any such disclosure shall result in summarily rejection of whole of the Bid of the concerned Bidders.
5. Bid for each tender should be submitted in three envelopes placed inside a main cover. These envelopes should contain the following:-

Sr.No.	Envelop	Mark on the cover	Contents of Envelop
1	First	EMD & GENERAL	Containing EMD and all the requisite qualifying and other documents as prescribed in section IV and other relevant parts of the Tender Documents.
2	Second	Technical Bid	Containing Technical Specifications of the product necessarily in the prescribed format and order (also with a soft copy in CD)
3	Third	Financial Bid	Unit Rate of the Items (inclusive of all the taxes, levies, freight, incidental, overhead etc.)

Signature & seal of the Tenderer

The envelopes, of “EMD & GENERAL” OR “TECHNICAL Bid” OR “FINANCIAL Bid” must be clearly mentioned and should be properly sealed (with sealing wax/ packing PVC tape). These envelopes are to be placed inside a big envelope and properly sealed (with sealing wax/ packing PVC tape). The tenders which are not submitted in above mentioned manner shall be summarily rejected.

6. On the all envelopes (3 inner & one outer) following details must be writing.

Short Tender no./Short Tender for	
“NOT TO OPEN BEFORE (DUE DATE OF TENDER)”	
From:-	To,
Name and Address	The Director, Geology,
of the firm	Department of Industry, Mines & Geology, Engineer’s Hostel no - 2, 2 nd Floor, Sector-3, Dhurwa, Ranchi - 834004

7. Completed/details tender as per the Tender Document should reach this office before and up to **07.03.2018 till 1.00 PM** The Bidder has the option to send the Tender by Registered/Speed Post or submit it in person so as to reach the office by the stipulated time and date. Tenders received after the stipulated time will not be accepted. The Tender Document should be submitted to: **DIRECTOR, GEOLOGY, DEPARTMENT OF INDUSTRY, MINES & GEOLOGY, ENGINEER’S HOSTEL NO - 1, 2nd FLOOR, SECTOR-3, DHURWA, RANCHI - 834004.** If Tender sent by post, the delay in receipts will not be the responsibility of Department.

8. In case the Government of India /Government of Jharkhand subsequently, declares date fixed for opening of bids as holiday, bids will be opened on the next working day; time and venue remaining unaltered.

Signature & seal of the Tenderer

SECTION – VIII

General Terms & Conditions

1. The *TENDER* and the *BIDDERS*, are synonymous and shall include his/their legal successors or assignees as well.
2. The Purchase Committee shall open the bids in the presence of bidders or their authorized representatives who choose to attend on due date and time. The bidder's representatives who are present, shall sign an attendance register. The bidder shall submit authority letter to this effect before they are allowed to participate in the bid opening.
3. Only one representative for any bidder shall be authorized and permitted to attend the bid opening.
4. The Tenderer will be bound by all the terms, conditions and specifications as detailed in the tender document.
5. Only those/firms/manufacture should submit tender paper who is capable of completing entire process of tender formalities, sale, supply, service etc on their own.
6. Any person employed in this Department shall not be allowed to participate in this Tender before completion of two years after his/her retirement.
7. The Tenderer shall provide all the information as per Tender Document.
8. No modification by tenderer in any of the conditions will be permitted after the tender is opened.
9. The Tender Document is not transferable.
10. The rate quoted must include all the taxes, levies, carriage, packaging, incidental etc. It should be valid for the period of one year. Any increase or decrease of taxes/duties will not affect the price during this period.
11. After acceptance of tender if tenderer refuses to supply the required items, his EMD amount shall be forfeited and legal action shall be taken.
12. Period of supply/commissioning of material shall be 30 days from the date of supply order. In case of overseas supplies, it will be 60 days.
13. Preference will be given to the product of ISO-9001 certification.
14. The ISO-9001 certified bidders shall be preferred. Bidder should enclose their ISO-9001 certification.

Signature & Seal of the Tenderer

15. The tenderer must enclose catalogue of the product for which tender has been submitted.
16. The tenderer must give the specifications of their product **in the same the format/ order** as mentioned in Section - V.
17. A Signed undertaking from authority not lower than the Company Secretary of the Supplying agency shall be given to certify that all the components/ parts/ assembly/software used in the Laptop/ digital instrument like hard disk, monitors, Memory etc are original and new. Instrument shall also be supplied in factory sealed packets.
18. Additional specifications if any have to be mentioned only at the end however such additional specifications shall not be considered in evaluation.
19. Tenderer must also submit a soft copy of the technical specifications in a **CD** in addition to the hard copy.
20. The supplier has to install the equipments and demonstrate its function and train the personnel without any extra cost.
21. Training for the operation of instruments will have to be provided by the supplier/manufacture up to the satisfaction of officers of Directorate without any extra cost.
22. If the items supplied by the suppliers are not found according to the specifications, satisfactory and upto the required standard then suppliers has to replace the items on his own cost or else his performance security will be forfeited and action initiated.
23. No claims will be entertained regarding loss or damage during transportation.
24. In case of two or more tenderer quote the same rates & specifications, the right to accept or reject any tender without assigning any reasons whatsoever is reserved to the Purchaser.
25. The tenderer shall not assign, sub contract or sublet the whole or any part of the works covered by the tender under any circumstances.
26. Under no circumstances for any delay in payment to the supplier, any claims will be considered.
27. No advance payment will be given to tenderers /suppliers for supply of any items.
28. The **Purchase Committee** reserves the right to disqualify such bidders who have a record of not meeting their obligations against earlier supply order given to them by the Directorate.
29. In the event, the tender does not materialize for any reason whatsoever, the **Purchase Committee** shall have a right to terminate the tender without obligations and the Earnest Money shall be refunded without any interest

Signature & Seal of the Tenderer

30. The tenderer shall, in addition to any indemnity provided by law, indemnify against all the liabilities whatsoever arising out of the any enactment and amendments shall be wholly responsible for observance of all statutory rules, regulations under any Act or Award of the Government in force in matters relating the employment, payment and related matter.
31. Purchase committee reserves the right to reject any or all be tender bids without assigning any reason whatsoever and is not bound to accept the lowest tender.
32. All disputes shall be settled within the territorial jurisdiction of the Court of Ranchi only.
33. Any Clarification issued by the Directorate in response to query raised by prospective bidders, shall form an integral part of bid documents and it may amount to amendment of relevant clauses of the bid document.
34. At any time before the due date of submission of the Bids, the Purchase Committee may for any reasons whatsoever, at its own initiative or in response to a clarification requested by the Bidders, modify the Tender Document by amendment.

Signature & Seal of the Tenderer

SECTION - IX

FINANCIAL BID

1. The bidder shall give the total composite price inclusive of all levies, taxes, GST, packing, forwarding, freight and insurance etc.
2. The suppliers shall be responsible for transporting the items as per the supply order of the Directorate in any offices of Directorate of Geology in the State of Jharkhand on their own cost. No separate charges will be payable for transportation.
3. The price so quoted in the price bid by the bidder shall remain fixed for one year from the date of finalization of rate and shall not be subject to variation on any account. A conditional price quotation will not be accepted.
4. Discount if any, offered by the bidders shall be considered if it is specifically indicated in the Financial Bid.
5. The Price Bid may kindly be quoted on the prescribed format marked "Financial Bid" in the following page.

Signature & seal of the Tenderer

FINANCIAL BID

Short Tender No. :- 2/2017-18

To,

The Director, Geology
Department of Industry, Mines & Geology
Government of Jharkhand

Dear Sir,

I/We have undergone all the terms & conditions of the tender document and specifications of **Hand Hand held G.P.S. with Software**. Based on terms conditions and specifications I/we undersigned quote the following rate of the item inclusive of all the taxes, levies, GST, incidental, packaging, forwarding, freight, overheads, insurances etc:-

SI No.	Item	Model & Make	Unit rate (In Rs.) In figure and in words

If our quoted rate is accepted, we will supply the item in accordance with specifications within the time limit and terms & conditions stipulated in the Tender Document.

Date:

Signature & seal of the Tenderer