

**GOVERNMENT OF JHARKHAND  
DEPARTMENT OF MINES AND GEOLOGY  
DIRECTORATE OF GEOLOGY**

**Tender No- 02/2018-19**

**Tender**

**for providing Consultancy Services to Directorate of  
Geology for Establishment of Geological Training Centre,  
Core Library and Departmental Museum in existing  
infrastructure at State Geological Laboratory, Hazaribagh**

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**Government of Jharkhand  
Department of Mines & Geology  
Directorate of Geology  
Engineers' Hostel No-1, 2<sup>nd</sup> floor, Dhurwa, Ranchi-834004**

**Tender No. 02/2018-19**

Directorate of Geology invites sealed application on attached format from interested agencies/individual of repute having their registered office in India for providing Consultancy Services to Directorate of Geology for Establishment of Geological Training Institute, Core Library and Departmental Museum in existing infrastructure at State Geological Laboratory, Hazaribagh.

The undersigned reserves the right to reject, cancel any particular or all bid offers without assigning any reason what so ever. The decision of the undersigned shall be final and binding.

Last date of submission of Tender is 28.06.2018 at 1.00 P.M.

**Sd/-**  
Director, Geology

- Complete details regarding Tender is available on our website [www.jharkhand.gov.in](http://www.jharkhand.gov.in)

## Applicant's Expression of Interest

*[On the letterhead of applicant]*

To,

The Director, Geology  
Directorate of Geology  
Department of Mines & Geology  
Govt. of Jharkhand  
Engineers' Hostel No. 1  
2<sup>nd</sup> Floor, Dhurwa  
Ranchi 834004

Sub: Submission of tender providing Consultancy Services to Directorate of Geology for Establishment of Geological Training Institute, Core Library and Departmental Museum in existing infrastructure.

Dear Sir,

In response to the invitation for Tender published on ..... for the above purpose, we would like to express our interest to conduct the above proposed task. As instructed, we attach the required information in the given format with all the requisite documents in a sealed envelope with one soft copy.

Sincerely Yours,

Signature of the applicant

[Full name of applicant']

Stamp.....

Date: XXXXXXXXX

Encl: As above

**SECTION - I**

**Applicant's Profile**

*[On the letterhead of applicant]*

1. Name of the Applicant:
2. Name of Proprietor/Partners/Director:
3. Address of the Firm with e-mail, mobile details:
4. GST Registration details (with certified Copies):
5. Permanent Income Tax Number, (PAN) and Income Tax Circle:
6. Power of Attorney (with certified Copies):
7. Applicant should submit Notarized Certificate that Company/Firm/Individual has not been blacklisted in the past by any organization.
8. Tenderer's Bank: Account, Branch, Address:
9. Address of the Registered Office:
10. CONTACT NO.
  - Telephone:
  - Mobile:
  - Fax:
  - Email id:
12. Registration & incorporation particulars of the firm (with certified Copies):

I/ We hereby declare that the information furnished above is true and correct.

Place:

Date:

Signature & seal of the Applicant

**SECTION – II**  
**FINANCIAL STRENGTH OF THE APPLICANT**

*[On the letterhead of applicant]*

**(Detail information of last three financial years i.e. FY 2015-16, FY 2016-17, FY 2017-18)**

<b>Sl. No.</b>	<b>Fin. Yr.</b>	<b>Annual Net Profit (Profit After Tax)</b>	<b>Annual Gross Profit (Profit Before Tax)</b>	<b>Annual Turnover</b>
1	FY 2016-17			
2	FY 2017 -18			
3	FY 2018 -19			

- Please attach Auditor Certified Financial Statement for each financial years (Mandatory).
- Unaudited financial statement certified by the Company auditor for the latest year (FY 2018-19) may be attached (in case the auditor certified statement is not available).
- The applicant must have an average annual turnover of more than Rs. 10 Lakh during last three financial years.

Signature of the Applicant

Full Name of Applicant

Stamp & Date

### **SECTION – III**

#### **Experience of the Applicant in Consultancy Services**

*[On the letterhead of applicant]*

(Please furnish the information in the following table)

Sl. No.	Name of the Project	Name of the Client	Consultancy provided for	Work order no and date	Completion Certificate (No and Date)	Duration of Project	Total cost of project <sup>3</sup> (in Rs. Lakhs)	Status of work if not completed

#### **Supporting Documents:**

1. The above information must be supported by essential documentary evidences including work orders and completion certificates duly certified by the assignee.
2. Performance of the company with the procedure/methodology and technology used by the company for drilling in each and every project shall be evaluated by the Departmental Technical Committee at the time of presentation.
3. Applicant must have completed at least five Consultancy works of similar nature with State or Central Government Departments.

Signature of the Applicant

Full Name of Applicant

Stamp & Date

## **SECTION – IV**

### **Nature of Work**

#### **1. Background information**

Directorate of Geology is in the process of establishing Geological Training Centre, Core Library and Departmental Museum in existing infrastructure in the premises of State Geological Laboratory, Hazaribagh.

#### **2. Geological Training Centre**

- i. The consultant have to provide a detail study report to establish Geological Training Centre for the training of maximum 30 personnel at the same time after visiting the existing infrastructure earmarked for the establishment of Training Centre.
- ii. Digital/Smart Training facilities have to be established in the training center.
- iii. Provision of separate hostel for Male and Female candidates.
- iv. Any other suggestion after discussion with officials of Directorate of Geology.

#### **3. Core Library**

According to MMDR (Amendment) Rule, 2015, Mineral Auction Rule, 2015 and Mineral (Evidence of Mineral Contents) Rule, 2015 it has become mandatory to prepare auctionable mineral block for the purpose of auctioning. Geological Exploration of G-2 level of UNFC is required for the auction of mineral block. Drilling is essential component of geological exploration. It is mandatory to preserve at least one or two complete core of bore holes drilled in the mineral block. Directorate of Geology has established a temporary Core Library at Hazaribagh. Consultancy to establish a full-fledged Core Library is required where core can be preserved in such a manner that any person can visualize complete core with all details without any difficulty.

#### **4. Departmental Museum**

A small Departmental Museum has to be established at Hazaribagh. Consultancy is required for better and systematic preserve and display of mineral samples and geological information.

#### **5. Deliverables:**

Consultant will provide detail report in two copies with figure, quality and quantity of materials, equipment's etc. in hard and soft copies with 3D digital model and cost estimation.

Signature & seal of the Applicant



**SECTION – V**  
**General Terms & Conditions**

**1. Tender Fee:**

The selected firm will be required to deposit non -refundable amount of Rs.2,000/- (Rupees Two Thousand only) in the form of Bank Draft issued by any Nationalized/Schedule bank in favor of **Director, Geology, Department of Mines & Geology, Government of Jharkhand, Ranchi.**

**2. Security Deposit:**

After getting work order an amount equal to 5% of total cost of project can be deposited in form of Demand Draft issued by any Nationalized/Schedule bank in favor of **Director, Geology, Department of Mines & Geology, Government of Jharkhand, Ranchi.**

Non completion of assigned job/work shall lead to forfeit of security deposit and the same shall be encashed.

**3. Selection of Agency and duration of work:**

- i. The agency quoting minimum project fee shall be eligible for work allocation. The decision of Directorate of Geology, Jharkhand for allocation of work shall be final. All disputes shall be settled within the territorial Jurisdiction of the Court of Ranchi only.
- ii. During implementation of concept suggested by the consultant, if any clarification will be required, the agency will have to depute a representative for clarification.
- iii. **Total duration of work- One Month.**

Signature & seal of the Applicant

**(FORM-F)**  
**FORMAT FOR FINANCIAL OFFER**  
(On the letter head of applicant)

From,

To,

The Director, Geology  
Department of Mines & Geology  
Government of Jharkhand

Subject:- Financial offer for the work of providing Consultancy Services to Directorate of Geology for Establishment of Geological Training Centre, Core Library and Departmental Museum in existing infrastructure at State Geological Laboratory, Hazaribagh

Sir,

I/We have been undergone all the terms & conditions of the Tender No..... floated by Directorate of Geology, Department of Industry, Mines & Geology for providing Consultancy Services to Directorate of Geology for Establishment of Geological Training Centre, Core Library and Departmental Museum in existing infrastructure at State Geological Laboratory, Hazaribagh Based on terms & conditions and scope of work mentioned in aforesaid Tender, I/We undersigned quote the following rate for consultancy Services to Directorate of Geology for Establishment of Geological Training Centre, Core Library and Departmental Museum in existing infrastructure at State Geological Laboratory, Hazaribagh Inclusive of all the taxes etc:-

Sl. No.	Services	Duration of work	Total consultancy fee (INR) In figure and words
1	Services to Directorate of Geology for Establishment of Geological Training Centre, Core Library and Departmental Museum in existing infrastructure at State Geological Laboratory, Hazaribagh		

If our quoted rate is accepted, we will carry out the work in accordance with scope of work, terms & conditions as per tender no. within the time limit by Directorate of Geology, Department of Mines & Geology.

**Date:-**

Signature of Tenderer/Authorized signatory

Name of the Tenderer  
Signature & Seal of the Tenderer