

Government of Jharkhand  
Urban Development & Housing Department  
Project Building, 4<sup>th</sup> floor, Dhurwa, Ranchi-834004

**Invitation of applications to conduct Recruitment Test for providing services as City Managers against vacant posts in various Urban Local Bodies under Urban Development & Housing Department, Govt. of Jharkhand on contractual basis**

The details of the post, educational qualification, remuneration etc. are as follows:-

Sl. No.	Name of Post	Total Vacancy		Age	Minimum educational qualification	Monthly consolidated pay
1.	City Manager	29		Minimum 21 years & maximum 45 years as on dated 01.08.2017	MBA or PG Degree/Diploma in Public Administration or PG Degree in Town Management/ Planning and Development from recognized Institution/ University	Rs. 43,296/- (HRA & Transport Allowances will be admissible as per the eligibility)
		Category	Horizontal Reservation			
		UR- 15	Disabled-01			
		SC- 03	Disabled-01			
		ST- 08	Disabled-01			
		EBC I-02	—			
BC II - 01	—					

The conditions of contractual services are as follows:-

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- (i) Posts advertised shall be filled up only on contractual basis.
  - (ii) The total number of vacancies as indicated above will be filled up as per the requirement strictly in accordance with merit.
  - (iii) Period of providing services as City Managers would initially be for a period of three years.
  - (iv) Quarterly Performance Monitoring and Appraisal would be carried out to ensure achievement of the objectives behind this arrangement.
  - (v) The contract shall be effective from the date of actual contractual engagement.
  - (vi) The selected City Managers would assist the Chief Executive Officer/ Executive Officer/Special Officer of Municipal Corporation/Nagar Parishad/Municipality/ Nagar Panchayat/Notified Area Committee in carrying out various functions and also carry out the instructions issued by Urban Development & Housing Department, Govt. of Jharkhand from time to time in a timebound manner.
  - (vii) Reservations as per the policy of Government of Jharkhand shall be applicable.
  - (viii) Candidates have to secure minimum qualifying marks as notified vide resolution No - 13026 dated- 27.11.12 by the Department of Personnel, Administrative Reforms and Rajbhasa, Govt. of Jharkhand, to be eligible for selection.
  - (ix) Successful candidates will have to sign a contractual agreement with the Urban Development & Housing Department, Government of Jharkhand.
  - (x) The contractual engagement shall not confer any right or claim of extension/absorption in the Urban Local Body under the Urban Development & Housing Department, Govt. of Jharkhand.
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- (xi) The applicants shall have to appear in a written examination conducted by the Urban Development & Housing Department, Jharkhand on 14-01-2018 at the venue and time to be intimated later.
- (xii) Successful applicants after the written examination shall have to personally appear before the interview board for final selection as intimated by the Urban Development & Housing Department, Govt. of Jharkhand
- (xiii) Accordingly, interested and eligible candidates are invited to submit applications enclosing their detail CV in the prescribed format along with attested copies of mark sheets, caste certificate, professional qualification, experience etc. and an application fee of Rs. 2000/- (Two Thousand Only) in the form of Demand Draft in favour of General Manager, JUIDCO Ltd. payable at Ranchi.
- (xiv) Interested candidates can download the application format and other details from the notice section of website "www.jharkhand.gov.in" of Urban Development & Housing Department, Jharkhand.
- (xv) Duly filled in applications should reach the Office of the JUIDCO Ltd., 3<sup>rd</sup> Floor, Pragati Sadan, Kutchery Chowk, Ranchi -834001 (Jharkhand) on or before 1700 hrs. of 01-01-2018.
- (xvi) The Urban Development & Housing Department, Govt. of Jharkhand shall not in any way be responsible for any delay in receipt of the application. Application received after due time and due date shall not be entertained.
- (xvii) No traveling allowance etc. will be admissible to the candidates for appearing in interview.

18/12/17

(Rahul Kumar)  
Under Secretary  
Urban Development & Housing Deptt.  
Government of Jharkhand

**Written Test for Contract Appointment of  
City Managers under Urban Local Bodies  
2017**

**BROCHURE**

**DEPARTMENT OF URBAN DEVELOPMENT &  
HOUSING, GOVERNMENT OF JHARKHAND**

<b>Last Date of Receiving Completed Application Form</b>	<b>:</b>	<b>01.01.2018</b>
<b>Date of Examination</b>	<b>:</b>	<b>14.01.2018</b>
<b>Price of the Application Form &amp; Prospectus</b>	<b>:</b>	<b>Rs. 2000/-</b>

## BROCHUE

### Written Test for Contract Appointment of City Managers under Urban Local Bodies

#### Department of Urban Development & Housing, Govt. of Jharkhand

A written test is being conducted for appointment on contract basis to the Post of City Manager, under Urban Local Bodies in Urban Development and Housing Department. The details regarding the post for which the applicants will appear in this test are mentioned hereunder:

#### 1-Post, Total vacancies, Monthly Consolidated Remuneration, Minimum Educational Qualification and Eligibility:

Sl. No.	Name of Post	Total Vacancy		Age	Minimum educational qualification	Monthly consolidated pay
1.	City Manager	29		Minimum 21 years & maximum 45 years as on dated 01.08.2017	MBA or PG Degree/Diploma in Public Administration or PG Degree in Town Management/ Planning and Development from recognized Institution/ University	Rs. 43,296/- (HRA & Transport Allowances will be admissible as per the eligibility)
		Category	Horizontal Reservation			
		UR- 15	Disabled-01			
		SC- 03	Disabled-01			
		ST- 08	Disabled-01			
		EBC I -02	—			
BC II - 01	—					

#### 1.1 Nationality :

The candidate must be a citizen of India.

#### 1.2 Medical Fitness :

The candidate must be in good mental health and free from any physical defects likely to interfere with the efficient discharge of his official duties. A successful candidate, who after such medical examination as may be prescribed by the competent authority, is found medically unfit, will not be appointed. Parameters for medical fitness will be based upon JPSC guidelines.

2. **Examination (Written Test) :**

- i. Medium of Examination/Written Test will be English/Hindi.
- ii. Questions will be multiple choice Objective type having 3(three) marks each for correct answer and 1 (one) mark will be deducted for wrong answer.
- iii. Total number of Questions will be 150 (One Hundred and Fifty)
- iv. Duration of written test will be of 2 hours. The details are as under :

<u>Section of the Test Paper</u>	<u>Numbers of Questions</u>	<u>Standard</u>
A	60	Graduate Level
B	50	Graduate Level
C	40	Graduate Level

Indicative Syllabus is given Annexure-1

3. **Reservation :**

- i. For selection of the candidates, the reservation policy/Rules of the Government of Jharkhand will be applicable.
- ii. The reservation categories will be determined on the basis of the lists of SC/ST/EBC-I/BC-II as approved by the Government of Jharkhand and applicable on the date for invitation of application.
- iii. Format for cast certificate and local residence certificate is annexed in annexure-2 (A,B). These certificates shall not be issued below the rank of concerned Civil Sub Division Officer. Format for Physically Handicapped Certificate is annexed in Annexure-2 (C).

4. **Merit List (for Written Test):**

The merit list (for Written Test) will be prepared on the basis of marks obtained by the candidates, who will appear in the Test paper. In case two or more candidates obtain equal marks in the written test, the inter-se-merit of such candidates will be determined as under :-

- i. The candidate obtaining higher marks in test paper section-A will rank above. If that is indecisive then,
- ii. The candidate obtaining higher marks in test paper section-B will rank above. Even if that is still indecisive then,
- iii. Older in age will rank above than the younger.

5. **Interview :**

- i. The candidates will be called for interview/competency test (Essay Writing) complete verification of original documents and the interview marks will be 50 (fifty).
- ii. The date, time and venue of the interview by personal appearance will be duly informed to the eligible candidates.
- iii. The candidates should bring with them, their admit-card of the

written test, call letter and all original certificates/documents in support of their eligibility.

- iv. Competency skill test will be carried out during the personal interview. The final merit will be decided on the basis of the total marks obtained in the written test, the competency skill test and the interview.

6. **Training :**

The candidates after final selection may have to undergo training for a specific period.

7. **Instructions for Filling up the Application Form :**

- (i) (a) The Application Form must be correctly filled in and signed by the applicant in his own handwriting using black ink only. If an Application Form is incompletely filled in or filled in by a person other than the applicant or more than one Application Form of the same candidate is received then in all such cases, all the Application Forms may be rejected.
- (b) Before submitting the Application Form, the candidate must carefully read the eligibility conditions of the Post applied for and satisfy himself that he fulfills all the eligibility conditions.

The Department does not undertake any scrutiny of the Application Forms before the examination/written test and all applicants except those, whose Application Forms are summarily rejected, are allowed to appear in the examination/written test and their eligibility will be verified only after the examination/written test and their eligibility will be verified only after the examination/written test.

Accordingly, merely because a candidate has been allowed to appear in the examination/written test, it will not be considered as a ground for his/her being eligible for the post.

If on verification at any time, during the recruitment process and thereafter, it is found that a candidate does not fulfill any of the eligibility conditions, his candidature will be cancelled by the Department without giving any notice whatsoever.

- (ii) Application form must be filled in English in Capital letters, except the signature and the affidavit. Using capital letters for signature & affidavit is not allowed.

(iii) **Name :** The spelling of the candidate's name must be the same as is used in his/her matric certificate and if a candidate has changed his/her name or dropped/added part of his/her name after

Matriculation/SSC/Higher Secondary /Graduation, he/she will be required to submit an attested copy of notification to the effect that he/she has changed his/her name after Matric, etc.

**(iv) Date of Birth :** Date of Birth must be the same as mentioned in his/her matriculation certificate/marks-sheet and the month & year must be written in International numerals.

**(v) Sex :** Fill the specified place as under :-

<u>Sex</u>	<u>Code</u>
Male -	01
Female -	02

**(vi) Reservation Category :**

**(a)** In order to avail reservation benefits mention the reservation category in the specified space as per the following code :-

<u>Sl.N.</u>	<u>Reservation Category</u>	<u>Code</u>
1.	Schedule Caste (SC) ... ..	02
2.	Schedule Tribe (ST) ... ..	03
3.	EBC-I	04
4.	BC-II	05
5.	General Category (GEN) ... ..	01

(For candidates who do  
Not claim reservation  
Benefits in any one of the  
SC/ST/EBC-I/BC-II categories)

**(b)** The candidate must ensure that the reservation category as filled by him in application Form is correct. If a candidate appears in the examination by filling wrong reservation category, his/her candidature will be either rejected or he/she will be treated as a general category candidate.

**(vii) The Photograph :**

Recent front view, high contrast colour passport size Photographs (see Example below) must be snapped with a placard indicating the candidate's full name and the date. The photograph taken not earlier than 01.01.2017, must be pasted (Not Stapled) at the proper place provided in the Application form.

After affixing the Photograph on the Application form the candidate should sign on it in such a manner that the

signature should partly overlap both the photograph and the Application form. Example :

Kishore Kumar
Date.....

(viii) Each candidate is required to submit an affidavit as per text printed on the application form carefully and put his signature in English and Hindi at the specified space alongwith the attestation by a notary.

8. **Enclosure :**

- (i) Accordingly, interested and eligible candidates are invited to submit applications enclosing their detail CV in the prescribed format along with attested copies of mark sheets, caste certificate, local residence certificate, professional qualification, experience etc. and an application fee of Rs. 2000/- (Two Thousand Only) in the form of Demand Draft in favour of General Manager, JUIDCO Ltd. payable at Ranchi.
- (ii) Interested candidates can download the application format and other details from the website "www.jharkhand.gov.in" of Urban Development And Housing Department, Jharkhand
- (iii) The Department will acknowledge the receipt of Application Form of a candidate by way of acknowledgement Card. Enclose a self addressed Post Card with proper postal stamp affixed with the Application Form for acknowledgement and furnishing the following details:- (1) Name of the Post applied for (2) Application Form No. (3) Name of Candidate (4) Father's Name & (5) Date of Birth on it.
- (iv) Self addressed envelope with proper Postal Stamp with the application form to enable dispatch of duly issued Admit Card.

9. **Dispatch of filled Application Form:**

- i. The envelope containing the Application Form must be superscribed in bold letters: APPLICATION FOR THE POST of **CITY MANAGER**
- ii. One envelope should contain Application Form of only one candidate.
- iii. Duly filled in applications should reach the Office of the JUIDCO Ltd., 3<sup>rd</sup> Floor, Pragati Sadan, Kutchery Chowk, Ranchi -834001 (Jharkhand) on or before 1700 hrs. of 1<sup>st</sup> January, 2018.
- iv. Authorities do not undertake any responsibility whatsoever for delay in postal transit or loss of Application Form & other documents during postal transit. Application received after the due time and due date shall not be entertained.

10. **Examination/Written Test Centre :**

- i. All the examination centres would be located at Ranchi. No change in Examination/Written Test Centre once allotted will be entertained/allowed under any circumstances.
- ii. The Department reserves the rights to cancel the examination held at any centre and ask the candidates of that centre to appear at another centre.
- iii. The Department also reserves the right to divert candidates from any centre to some other centre for appearing in the Examination/Written Test.

11. **Issue of Admit Card :**

- i. Admit Card bearing the name of the Centre and Roll no. will be issued/dispatched to each eligible candidate well before the date of the commencement of Examination/Written Test. ii. No intimation will be sent to the applicant whose candidature for the written test has been rejected.

12. **General Instruction:**

- i. The date, time and venue of written test/practical test/skill test and Interview will be decided by the Department at its administrative convenience and then will be intimated to the concerned candidates.
- ii. The Department reserves the right to modify and/or change the number of vacancies without assigning any reason whatsoever. Additional vacant positions in equivalent/comparable posts may also be filled through this announcement.

- iii. Information regarding any subsequent modification/alteration/addition/deletion made in the provisions of this Brochure will be given to the candidates during the interview or earlier, as far as possible.
- iv. Candidates adopting unfair means in the written test shall be liable for legal action under Jharkhand Conduct of Examination Act, 1981 and other relevant Acts/Provisions.
- v. Any dispute arising out of, or connected with this written test for contract appointment to the post of City Manager conducted by the Department of Urban Development & Housing, Govt. of Jharkhand shall be resolved by the Principal Secretary, Urban Development & Housing Department, Govt. of Jharkhand, whose decision shall be final and binding upon all the parties.
- vi. Candidates after final selection may have to undergo training programme for a period of one month. During the training, if a candidate is found unfit for the post, he shall be removed & wait listed candidates shall be replaced after due verification.

13. **General Information :**

- (i) Posts advertised shall be filled up only on contractual basis.
- (ii) The total number of vacancies as indicated above will be filled up as per the requirement strictly in accordance with merit. The number of vacancies may increase or decrease, subject to requirement.
- (iii) Period of providing services as City Managers would initially be for a period of three years or till the procurement of the recommendations of JPSC for regular appointment, whichever is earlier.
- (iv) Quarterly Performance Monitoring and Appraisal would be carried out to ensure achievement of the objectives behind this arrangement.
- (v) The contract shall be effective from the date of actual contractual engagement.
- (vi) The selected City Managers would assist the Chief Executive Officer/Executive Officer/Special Officer of Municipal Corporation/Nagar Parishad/Municipality/Nagar Panchayat/Notified Area Committee in carrying out various functions and also carry out the instructions issued by Urban Development & Housing Department, Govt. of Jharkhand from time to time in a time bound manner.
- (vii) Successful candidates will have to sign a contractual agreement with the Urban Development Department & Housing, Government of Jharkhand..

- (viii) The contractual engagement shall not confer any right or claim of extension/absorption in the Urban Local Body under the Urban Development & Housing Department, Govt. of Jharkhand.
- (ix) No traveling allowance etc. will be admissible to the candidates for appearing in interview.

## FORMAT

Self attested  
photograph

1. Post applied for:
2. Name of the candidate:
3. Father's/Husband's name:
4. Date of birth:
5. Sex:
6. Date of present assignment:  
(Organization name, job profile, period)
7. Reservation Category:
8. Whether the candidate is a local resident of Jharkhand: Yes/No
9. Permanent Address: Address for correspondence:
10. Phone no./Mobile No. (Office/residence):
11. Fax No./e-mail ID:
12. Details of educational qualification

13.	Exam	Year	Institute/University/Board	Main Subjects	Result	
					Percentage	Division

Details of experience:

Name of Organisation	Position held (whether on permanent/regular/ad-hoc basis)	Period		Brief description of duties	Pay Scale	Present Basic Pay	Total emoluments	Details of work experience	Level of computer knowledge
		From	to						

I hereby declare that the information furnished above is complete and true to the best of my knowledge and belief.

Date:

Place:

Signature of the candidate: .....

**SPECIMEN AFFIDAVIT TO BE SUBMITTED ALONG WITH APPLICATION**

**(To be executed on non judicial stamp paper)**

I ..... (name of the application) s/o/d/o/w/o  
..... residing at .....  
..... solemnly declare and affirm as follows:

- ii. That no punishment has been awarded to me against any Government enquiry proceedings or prosecution initiated against me for any offence/act of omission or commission.
- iii. That I have not been convicted by any court or law for any offence involving moral turpitude and sentenced in respect thereof.
- iv. That no civil or criminal proceedings in respect of an offence alleged to have been committed are pending against me before any court of law.
- v. That no warrant or summons for the appearance or a warrant for the arrest has been issued against me by a court under any law.

That the contents of my above affidavit are true and correct to the best of my knowledge and belief and nothing in material has been concealed thereof.

I undertake that in the event of any of the information furnished above being found to be false or incorrect in any respect, my services are liable to be cancelled and appropriate action may be taken against me.

Applicant

Note :- Affidavit to be attested by authorized Magistrates/Notary.

**ANNEXURE -1**

**INDICATIVE SYLLABUS FOR THE POST OF CITY MANAGER :**

<b>Section</b>	<b>S.N.</b>	<b>Question</b>
(A)	(i) Management and Public administration	40
	(ii) Current events of national and international importance	20
(B)	(i) General Science	30
	(ii) Indian History including the Indian National Movement and Geography	20
(C)	(i) Indian Polity and Economy	20
	(ii) General Mental Ability	20

Questions on management and public administration will include management issues, financial management, personnel management, material management, marketing management and other managerial issues relating to administration and management. In current events, knowledge of significant national and international events will be tested. In history of India, emphasis will be on broad general understanding of the subject in its social economic and political aspects. General Science will cover general appreciation and understanding of science including matter of everyday observations and experience, as may be expected of a well educated person who has not made a special study of any particular scientific discipline. Question on the Indian History and National Movement will relate to the history of India during ancient and medieval times, the nature and character of the nineteenth century resurgence, growth of nationalism and attainment of Independence. In Geography, emphasis will be on Geography of India. Questions on the Geography of India will relate to physical, social and economic Geography of the country, including the main features of Indian agricultural and natural resources. Questions on Indian Polity and Economy will test knowledge of the country's political system and Constitution of India, Panchayati Raj, Social Systems and economic developments in India. On general mental ability, the candidates will be tested on reasoning and analytical abilities.

**परिशिष्ट (I)**

कार्मिक, प्रशासनिक सुधार तथा राजभाषा विभाग, झारखण्ड सरकार के पत्रांक- 7/जा.नि.  
-19-11/2008 का.-5682 दिनांक- 22 अक्टूबर, 2008 द्वारा निर्धारित प्रपत्र

झारखण्ड सरकार

(कार्यालय का नाम)  
जाति प्रमाण-पत्र  
(सभी कार्यों के लिये)

संख्या-.....

तिथि:-.....

प्रमाणित किया जाता है कि श्री/श्रीमती/कुमारी .....  
.....पुत्र/पुत्री/पत्नी, श्री ..... निवासी, ग्राम/करबा/मोहल्ला  
.....डाकघर..... थाना ..... जिला ..... राज्य.....  
..... अनुसूचित जाति\*/अनुसूचित जनजाति\* श्रेणी के अन्तर्गत.....  
जाति/उप जाति के सदस्य हैं, जो झारखण्ड राज्य के लिये अनुसूचित जाति\*/अनुसूचित  
जनजाति\* के रूप में मान्यता प्राप्त है।

2. श्री/श्रीमती/कुमारी..... एवं/अथवा उनका/उनकी परिवार  
साधारणतः गांव/करबा....., शहर....., जिला.....,  
राज्य.....में निवास करते हैं।

स्थान :-

सक्षम पदाधिकारी का हस्ताक्षर  
नाम .....

दिनांक :-

पदनाम .....

(कार्यालय की मुहर)

(नोट:- जो लागू नहीं हो, उसे काट दिया जाय।)

1. \* बिहार पुनर्गठन अधिनियम, 2000 की धारा-23 एवं 24 के अन्तर्गत 5वीं तथा 6वीं अनुसूची में अंकित क्रमशः संविधान (अनुसूचित जाति) संशोधन आदेश 1950 एवं संविधान (अनुसूचित जनजाति) संशोधन आदेश 1950
2. \* अनुसूचित जाति एवं अनुसूचित जनजाति आदेश (संशोधन) अधिनियम, 2002.

परिशिष्ट (II)

कार्मिक, प्रशासनिक सुधार तथा राजभाषा विभाग, झारखण्ड सरकार के पत्रांक- 7/जाति-19-11/2008 का-10007 दिनांक- 29 अगस्त, 2012 द्वारा निर्धारित प्रपत्र

झारखण्ड सरकार के अधीन पदों पर नियुक्ति हेतु आवेदन करने के लिए अत्यन्त पिछड़ा वर्ग/पिछड़ा वर्ग द्वारा प्रस्तुत कया जाने वाला जाति प्रमाण पत्र

प्रमाणित किया जाता है कि श्री/श्रीमती/कुमारी .....  
 ..... पुत्र/पुत्री ..... ग्राम/शहर .....  
 ..... थाना ..... जिला ..... झारखण्ड के  
 रहने वाले/की रहने वाली हैं, जो झारखण्ड पदों एवं सेवाओं की रिक्तियों में आरक्षण  
 (अनुसूचित जातियों, अनुसूचित जनजातियों एवं अन्य पिछड़े वर्गों के लिए)  
 अधिनियम-2001\*,\*\* की धारा-2 के अन्तर्गत अत्यन्त पिछड़ा वर्ग (अनुसूची-1) तथा  
 पिछड़ा वर्ग (अनुसूची-2) के अधीन अत्यन्त पिछड़ा वर्ग/पिछड़ा वर्ग के रूप में मान्यता  
 प्राप्त ..... समुदाय से आते/आती हैं।

यह भी प्रमाणित किया जाता है कि वे कार्मिक, प्रशासनिक सुधार तथा राजभाषा विभाग के संकल्प संख्या-3482 दिनांक- 10.06.2002 द्वारा अंगीकृत कार्मिक तथा प्रशिक्षण विभाग, भारत सरकार के कार्यालय ज्ञापन संख्या-36012/22/93-स्था0 (एस.सी. टी.) दिनांक- 08.09.1993 की अनुसूची के स्तम्भ-3 में उल्लिखित व्यक्ति/वर्ग (क्रीमी लेयर) में शामिल नहीं हैं।

स्थान :- सक्षम पदाधिकारी का हस्ताक्षर  
 नाम .....  
 दिनांक :- पदनाम .....  
 (कार्यालय की मुहर)

(नोट:- जो लागू नहीं हो, उसे काट दिया जाय।)

1. \* झारखण्ड पदों एवं सेवाओं की रिक्तियों में आरक्षण (अनुसूचित जाति, अनुसूचित जनजाति एवं अन्य पिछड़े वर्गों के लिए) अधिनियम, 2001 की अनुसूची-1 एवं अनुसूची-2 में अंकित जातियाँ/उप जातियाँ।
2. \*\* झारखण्ड पदों एवं सेवाओं की रिक्तियों में आरक्षण (अनुसूचित जाति, अनुसूचित जनजाति एवं अन्य पिछड़े वर्गों के लिए) अधिनियम, 2001 की धारा-2 में सन्निहित अत्यन्त पिछड़ा वर्ग/पिछड़ा वर्ग की जातियों की सूची, जो संकल्प संख्या-3885, दिनांक 05.11.2001, 801 दिनांक 11.02.2003, 3436 दिनांक 28.06.2004, 6337 दिनांक 08.12.2004, 6374 दिनांक 11.12.2004, 368 दिनांक 19.01.2006, 2759 दिनांक 01.06.2006, 3706 दिनांक 15.07.2006, 4447 दिनांक 24.08.2006, 5182 दिनांक 26.09.2006, 1604 दिनांक 28.03.2007, 243 दिनांक 11.01.2008, 5108 दिनांक 23.09.2008, 4450 दिनांक 01.08.2001, 5826 दिनांक 19.09.2011, 697 दिनांक 26.09.2011, 6580 दिनांक 20.10.2011, 8060 दिनांक 17.12.2011 एवं 144 दिनांक 06.01.2012, 2855 दिनांक 27.03.2012 एवं समय-समय पर यथा संशोधित।

परिशिष्ट (III)

कार्मिक, प्रशासनिक सुधार तथा राजभाषा विभाग, झारखण्ड सरकार के पत्रांक- 14/स्थानीयता.  
नीति-14-03/2016 का.-4650 दिनांक- 02.06.2016 द्वारा निर्धारित प्रपत्र

(अनुमण्डल पदाधिकारी द्वारा दिनांक- 02.06.2016 अथवा इसके बाद के तिथि में निर्गत  
झारखण्ड का स्थानीय निवासी प्रमाण पत्र ही मान्य होगा)

झारखण्ड सरकार

(कार्यालय का नाम)  
झारखण्ड का स्थानीय निवासी प्रमाण पत्र

प्रमाण पत्र सं० :-

दिनांक :-

प्रमाणित किया जाता है कि श्री/श्रीमती/सुश्री .....  
पिता/पति श्री..... पता-ग्राम/वार्ड/शहर.....  
... पो०.....थाना..... जिला..... के स्थानीय  
निवासी हैं और यह प्रमाण पत्र कार्मिक, प्रशासनिक सुधार तथा राजभाषा विभाग, झारखण्ड  
सरकार के संकल्प संख्या-3198 दिनांक- 18.04.2016 की कंडिका- ..... में  
उल्लिखित प्रावधानों के आलोक में निर्गत किया गया है। प्रमाण पत्र धारक की ओर से झारखण्ड  
के अतिरिक्त किसी अन्य राज्य/केन्द्रशासित प्रदेश के स्थानीय निवासी नहीं होने का प्रतिज्ञान  
की प्रतिबद्धता की गई है।

स्थान :-

दिनांक :-

कार्यालय का मुहर

प्रमाण पत्र निर्गत करने वाले  
पदाधिकारी का नाम एवं पदनाम

अनुबन्ध- 1

संस्थान/अस्पताल का नाम और पता

प्रमाण पत्र सं. ....

तारीख .....

निःशक्तता प्रमाण पत्र

चिकित्सा बोर्ड के अध्यक्ष द्वारा विधिवत प्रमाणित उम्मीदवार का हाल का फोटो जो उम्मीदवार की निःशक्तता दर्शाता हो।

प्रमाणित किया जाता है कि श्री/श्रीमती/कुमारी.....  
सुपुत्र/पत्नी/सुपुत्री ..... आयु ..... लिंग .....  
पहचान चिह्न ..... निम्नलिखित श्रेणी की स्थायी निःशक्तता से ग्रस्त -

क. गति विषयक (लोकोमोटर) अथवा प्रमस्तिष्कीय पक्षाघात (फॉलिंग)

(I) दोनों टांगे (बी एल) - दोनों पैर प्रभावित किन्तु हाथ प्रभावित नहीं

(II) दोनों बाहें (बी एल) - दोनों बाहें प्रभावित (क) दुर्बल पहुँच  
(ख) कमजोर पकड़

(III) दोनों टांगे और बाहें (बी एल ए) - दोनों टांगे और दोनों बाहें प्रभावित

(IV) एक टांग (ओ एल) - एक टांग प्रभावित (दायां या बायां)  
(क) दुर्बल पहुँच

(ख) कमजोर पकड़

(ग) गति विक्षम (अटैक्सिस)

(V) एक बांह (ओ ए) - एक बांह प्रभावित

(क) दुर्बल पहुँच

(ख) कमजोर पकड़

(ग) गति विक्षम (अटैक्सिस)

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- (VI) पीठ और नितम्ब (बी एच) - पीठ और नितम्ब में कड़ापन (बैठ और झुट्ट नहीं सकते)
- (VII) कमजोर मांस पेशियां (एम डब्ल्यू) - मांस पेशियों में कमजोरी और सीमित शारीरिक सहनशक्ति।

ख. अंधापन अथवा अल्प दृष्टि

- (i) बी-अंधापन
- (ii) सी बी - आंशिक रूप से अंधता

ग. कम सुनाई देना

- (i) डी - बधिर
- (ii) सी डी - आंशिक रूप से बधिर

(उस श्रेणी को च्छ दें जो लागू न हो)

2. यह स्थिति नें प्रगामी है/गैर प्रगामी है/इसमें सुधार होने की संभावना है/सुधार होने की संभावना नहीं है। इस मामले का पुनर्निर्धारण किए जाने की अनुशंसा नहीं की जाती। ..... वर्षों ..... महीनों की अवधि के पश्चात् पुनर्निर्धारण किए जाने की अनुशंसा की जाती है।

3. उनके मामले में निःशक्तता का प्रतिशत ..... है।

4. श्री/श्रीमती/कुमारी ..... अपने कर्तव्यों के निर्वहन के लिए निम्नलिखित शारीरिक अपेक्षाओं को पूरा करते/करती है :-

- (i) एफ- अंगुलियों को चलाकर कार्य कर सकते/सकती है। हाँ/नहीं
- (ii) पी पी - धकेलने और खींचने के जरिए कार्य कर सकते/सकती हैं। हाँ/नहीं
- (iii) एल - उठाने के जरिए कार्य कर सकते/सकती हैं। हाँ/नहीं
- (iv) के सी - घुटनों के बल झुकने और दबक कर कार्य कर सकते/सकती हैं। हाँ/नहीं
- (v) बी - झुक कर कार्य कर सकते/सकती हैं। हाँ/नहीं

- (vi) एस - बैठकर कार्य कर सकते/सकती हैं। हाँ/नहीं
- (vii) एस टी - खड़े होकर कार्य कर सकते/सकती हैं। हाँ/नहीं
- (viii) डब्ल्यू - चलते हुए कार्य कर सकते/सकती हैं। हाँ/नहीं
- (ix) एस ई - देख कर कार्य कर सकते/सकती हैं। हाँ/नहीं
- (x) एच - सुनने/बोलने के जरिए कार्य कर सकते/सकती हैं। हाँ/नहीं
- (xi) आर.डब्ल्यू - पढ़ने और लिखने के जरिए कार्य कर सकते/सकती हैं। हाँ/नहीं

(डॉ .....)

(डॉ .....)

(डॉ .....)

सदस्य

सदस्य

अध्यक्ष

चिकित्सा बोर्ड

चिकित्सा बोर्ड

चिकित्सा बोर्ड

चिकित्सा अधीक्षक/मुख्य चिकित्सा अधिकारी/  
अस्पताल के मुखिया द्वारा प्रतिहस्ताक्षरित,  
(मुहर सहित)

❖ जो लागू न हो काट दें।