



झारखण्ड राज्य खाद्य एवं असैनिक आपूर्ति निगम लिमिटेड
(झारखण्ड सरकार का उपक्रम)

JSFC भवन, कडरु मेन रोड, राँची-834002।

पत्रांक-06/रा०खा०नि०/मु०स्था०/01/2022- 207,

प्रेषक,

सत्येन्द्र कुमार, भा०प्र०से०,
प्रबंध निदेशक।

सेवा में,

संजय कुमार सिंह,
विज्ञापन प्रबंधक,
हिन्दुस्तान टाइम्स, राँची।
ई-मेल—sanjay.singh2@livehindustan.com

अमित कुमार वर्मा,
विज्ञापन प्रबंधक,
दैनिक भास्कर, राँची।
ई-मेल—ak.verma@dbcorp.in

सुमित भट्टाचारजी,
विज्ञापन प्रबंधक,
प्रभात खबर, राँची।
ई-मेल—sumit.bhattacharjee@prabhatkhabar.in

दिनांक :- 17/01/2025

विषय:- कंपनी सचिव की नियुक्ति विज्ञापन का प्रकाशन के संबंध में।

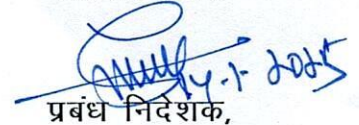
महाशय,

उपर्युक्त विषय के संबंध में कहना है कि झारखण्ड राज्य खाद्य एवं असैनिक आपूर्ति निगम लिमिटेड, मुख्यालय, राँची में कंपनी सचिव की नियुक्ति हेतु दिनांक 18.01.2025 को विज्ञापित का प्रकाशन दैनिक प्रभात खबर, दैनिक भास्कर तथा राँची संस्करण के Hindustan Times में कराया जाना है। पत्र के साथ विज्ञापित की प्रति संलग्न है।

अतः अनुरोध है कि दिनांक 18.01.2025 को उक्त वर्णित दैनिक समाचार पत्रों में विज्ञापित का प्रकाशन DAVP दर पर करायी जाय।

अनुलग्नक:- यथोक्त।

विश्वासभाजन


प्रबंध निदेशक,

झारखण्ड राज्य खाद्य एवं असैनिक
आपूर्ति निगम लिमिटेड, राँची।



Jharkhand State Food & Civil Supplies Corporation Limited

(A Government of Jharkhand Undertaking)

JSFC Building, Kadru, Main Road, Ranchi-834002 E-Mail id – monitoring@sfcjharkhand.in

Advertisement No: 206,

Dated: 17/01/2025

Invitation of applications for Recruitment of Company Secretary on Contract Basis.

Jharkhand State Food and Civil Supplies Corporation Limited, a Govt. of Jharkhand Undertaking needs bright, young, hard working, reliable competent Company Secretary having ability to understand, analyze complex and technical/ commercial issues and exercise accordingly with fact & Intelligence to meet the objectives for the following post as detailed below:-

S. No.	Name of Post	Number of Posts	Qualification & Experience	Emolument for contractual appointment (Amt. in Rs.)
1.	Company Secretary	01 (UR-I)	A member of the <u>Institute of Company Secretaries of India</u> , having a post qualification experience of <u>at least 7 (Seven) years of working with Central Government, State Government, reputed public sector Corporation/ reputed company.</u>	As Per HR Policy.

Terms of Engagement:

1. Persons working in Government/ Public Sector Undertakings/ Autonomous Organization should appear in Interview with NOC from their organization, if applicable.
2. Working officials should send their application through proper channel, if applicable.
3. Age: 35-45 year, age as on last date of submits application.
4. The shortlisted candidates shall be communicated about the interview.
5. No T.A./D.A. shall be admissible for the interview.
6. The candidates must bring the original certificates/ membership certificate/ documents along with self attested photocopy during the interview as proof of the details furnished in their application(s).
7. Selected candidate will be required to join immediately.
8. Interested candidate(s) should send their application in the given format along with self attested copies of their educational qualification(s), Experience Certificate and other relevant documents through speed post/ registered post or in person at the registered address of the company at: General Manager (Finance & Budget), Contact no.- 8084696646, Jharkhand

State Food & Civil Supplies Corporation Limited, JSFC Building, 2nd Floor, Kadru Main Road, Ranchi, Jharkhand, Pin No 834002. Last date of submission is 06.02.2025 By 05:00 PM.

9. The Decision of the Managing Director will be final in case of any disagreement relating to the appointment and further, will be taken up in Ranchi Court Jurisdiction only.
10. Jharkhand State Food & Civil Supplies Corporation Ltd. reserves the right to cancel the advertisement at any point of time without assigning any reason.



**Managing Director
Jharkhand State Food &
Civil Supplies Corporation Ltd.**

Government of Jharkhand
Jharkhand State Food & Civil Supplies Corporation Ltd.
(Application form)

Application for the post of:

AFFIX YOUR
RECENT
PASSPORT SIZE
PHOTO HERE

1. Full Name (in block letters):
2. Father's Name:
3. Date of Birth:
4. Address for correspondence:

PIN:

Mobile:

Email:

Aadhar Card No:

PAN No:

5. Permanent address:

PIN:

6. Category (ST/SC/BC/OBC/GEN):
7. Gender (Male/Female/Other):
8. Marital Status (Married/Unmarried):
9. Nationality:
10. Languages known:
11. Educational Qualification:

Name of Examination	Name of the Board/Institute/ University	Subjects Studied	Month & Year of passing	% of aggregate marks	Divison

12. Professional Qualification:

Name of Examination	Name of the Board/Institute/ University	Subjects Studied	Month & Year of passing	% of aggregate marks	Divison

13. Particulars of experience

Name of the Department/ Organization served	Address of the Department/ Organization	Designation	Period of service		Experience		Nature of duties performed		
			From	To	Years	Months	Whole Time	Part Time	Retain-ership
Total Experience									

14. Specialization:

15. References:

16. Relevant SELF-ATTESTED documents such as Educational qualification, Training, Work records/ appointment letter and resignation letters, NOC (if any) Experience, other degrees certificates, membership certificate, short terms course, PAN, Aadhar, etc. Should be attached.

17. Carry all necessary documents in original on the date of interview including age proof and certificates and experience letters.

Declaration

I hereby, undertake that the information given in this application is true and correct. I also fully understand that if at any stage it is found that an attempt has been made by me to willfully conceal or misrepresent the facts, my candidature may be summarily rejected or my employment terminated.

Place:

Date:

Signature of the Candidate