

**GOVERNMENT OF JHARKHAND  
COMMERCIAL TAXES DEPARTMENT  
NOTICE FOR PRODUCTION OF DOCUMENTS AND INFORMATION FOR AUDIT  
ASSESSMENT**

[See Rule 33(3) & 33(8)]

01. Office of the _____ of Commercial Taxes _____ Circ/e/Sub-Circle _____
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Date	Month	Year
_____	_____	_____
TIN	_____	_____

**To**

Name _____
Address: _____

Whereas your attendance is necessary to give evidence in course of Audit Assessment u/s 37 of the Act, and whereas the following documents (herein describe\* the documents in sufficient detail for proper identification with reasonable certainty) are required with reference to an enquiry under the Jharkhand Value Added Tax Act, 2005 (here enter briefly the subject of the enquiry) now pending before me, you are hereby summoned to appear in person or through an authorised representative to produce, or cause to produce, the said documents before me on the \_\_\_\_\_ day of \_\_\_\_\_ at \_\_\_\_\_ O' clock at (place)\_\_\_\_\_

Without prejudice to the provisions of any other law for the time being in force, if you intentionally omit or fail to attend and give evidence or to produce the books of Accounts Registers, Records / or other Documents, as required, a Penalty upto Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_ only) may be imposed upon you under Section 37(6) of the Jharkhand VAT Act, 2005.

Given under my hand and seal this \_\_\_\_\_ day of \_\_\_\_\_

Signature  
In-charge of the Circle/Sub-Circle

\*Documents required to be maintained in Rule 33.

