

**Government of Jharkhand**  
**Directorate of Industries**  
**3<sup>rd</sup> Floor, Nepal House, Doranda, Ranchi-834002**  
**Short Tender Notice**

Selection of Creative Agency/Event Manager for Design, Erection, Conceptualization of  
**“ 22<sup>nd</sup> India International Security Expo, 2019” During 03-05 October, 2019 at**  
**Pragati Maidan, New Delhi .**

Sealed tender are invited by Directorate of Industries, Govt. of Jharkhand for reputed ISO certified Exhibition fabrication agencies for Design, Fabrication and augmentation of Pavilion / Stall at Pragati Maidan, New Delhi.

The Bidder should submit proposals in two parts-Technical Bid & Financial Bid for a raw space of 196 sq. mtr. For “India International Security Expo, 2019” during 03-05 October 2019 at Pragati Maidan New Delhi.

Pavilion / Stall shall be made of wooden structure on a raised wood finished platform with ply board cladding and appropriate paint finishing. Electrical wiring, fitting, fixture, sofa, lockable reception table, chairs, store, two brochure stand, LED TV at wall (12x10 feet) and other necessary furniture. One receptionist and one cleaning staff with all safety measures and clearances to be arranged by the agency.

**Terms & Conditions**

Following Information, with supporting evidence must be furnished by the bidder

1. The firm must have worked with more than three State or Central Government Departments / Organisation.
2. Only those firms who have minimum 3years’ experience of executing exhibition related jobs may apply, please attach minimum 05 works orders of Rs. 10.00 lakhs and above.
3. Bidder should have an experience of fabrication of stalls in any 4 major cities in India (Attached documentary proof)
4. The firm should have an average minimum yearly turnover of Rs. 1.50 crore & above for the last three years. Audited Balance sheet of last three years to be attached.
5. The firm must have PF & ESI registration and document and last 6 month’s payment challan to be attached.
6. If the firm comes under MSME and registered with competent authority of above mention work, then relevant documents should be submitted in support of their claim and also submit the latest working certificate from competent authority.
7. GST registration document should be attached.
8. Must have valid PAN of agency registration.
9. Bidder should have a valid ISO 9001 certification.
10. No consortium/Joint venture shall not be considered.
11. One design in given size must be submitted along with hard & soft copy in a presentation format.
12. Two economy class rooms & one vehicle (from 02-05 October, 2019) to be provided by the firm for Officers/Staff,
13. Accommodation, local conveyance and Food (3 days x 3 times) to be provided for 25 Artisans.

**Bidder should have submit separate EMD and Tender processing fee for each events EMD of Rs.1,00,000/- (Refundable) and tender processing fee of Rs. 10,000/- (Nonrefundable ) in sealed cover and addressed to the Director of Industries, Government of Jharkhand, Ranchi latest by 3.00 pm on 19-09-2019. The Technical bid will be open on the same day at 3.30 pm. Financial bid will be opened of those bidders who will successfully qualify in the Technical Bid part. For any other information please contact Sri Rajendra Prasad, Dy. Director of Industries, Directorate of Industries, GOJ, mob. No. 9470518897. The undersigned reserves the right to reject, cancel any particular or all bid offers without assigning any reason what so ever. The decision of the undersigned shall be final and binding.**

**Director of Industries**