

GOVERNMENT OF JHARKHAND
DEPARTMENT OF INDUSTRIES, MINES AND GEOLOGY
DIRECTORATE OF GEOLOGY

TENDER DOCUMENT

Short Re-Tender No: 20/2015-16

Tender for Purchase of various
Equipment/Instruments for State Geological Laboratory,
Hazaribagh

Issued to: -

Address: -

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SECTION I

SHORT RETENDER NOTICE

**Government of Jharkhand
Department of Industries Mines & Geology
Directorate of Geology
Engineers' Hostel No-1, 2nd floor, Dhurwa, Ranchi-834004**

Short ReTender Notice No. 20/2015-16

Directorate of Geology invites sealed tender on plain paper from manufacturers/ authorized agents/ distributors of repute having their registered offices in India for the Purchase of various Equipment/Instruments for State Geological Laboratory, Hazaribad as laid down in the Tender Document.

1. Name of the Department : Directorate of Geology,
Department of Industries, Mines & Geology,
Jharkhand, Ranchi
2. Name of the advertiser : Director, Geology, Jharkhand
3. Date and time of sale of Tender Document : 26.02.2016 to 08.03.2016 On working days
11 A.M. to 6 P.M.
4. Last date and time of receipt of Tender Document : 08.03.2016 till 6.00 P.M
5. Date and time of opening of Tender Document : 09.03.2016 at 3.00 P.M
(In the office of the Joint Secretary, Deptt. of
Industries, Mines & Geology, Nepal House,
Doranda, Ranchi)
6. Place of sale of Tender Documents : Office of the Director, Geology,
Engineers Hostel No-1, 2nd Floor,
Sector-III, Dhurwa, Ranchi-834004.
7. Place of receipt of Tender Documents : Office of the Director, Geology,
Engineers Hostel No-1, 2nd Floor,
Sector-III, Dhurwa, Ranchi-834004.
8. Cost of Tender Documents: Rs. 5000/- (Rupess Five Thousnad)

9. The Cost of Tender Document should be paid in the form of account payee bank draft issued by any nationalized bank drawn in favour of **Director, Geology payable at Ranchi.** Tender Document will be given by hand only.
10. Cost of Tender Document is non - refundable.
12. Preference may be given to firm/authorized dealers having authorized show room and after sales & service support locally.
13. Rates quoted should be valid for one year.
14. Conditional and implicit tenders will not be accepted.
15. Work order will be given on the availability of fund.
16. The undersigned reserves the right to reject /cancel /postpone any or all tenders in part or full.
17. In case of any dispute the legal jurisdiction shall be within the jurisdictions of High Court at Ranchi only.
18. Other details will be applicable as mentioned in the Tender Documents.
19. For any clarifications please contact the office of the undersigned on any working day or contact:-
Telephone 0651 – 2400791
Fax 0651 – 2400792

Sd/-
(Kumari Anjali)
Director, Geology

- Terms, Condition & Application form are available on our website www.jharkhand.gov.in and also at our office notice board.

SECTION - II

Declaration Form

Short ReTender no: 20/2015-16

To

The Director, Geology,
Department of Industries, Mines & Geology,
Govt. of Jharkhand

Dear Sir,

I/We have undergone all the specifications of **Equipments/Instruments** terms & conditions of the tender document. Based on terms, conditions and specifications I/we am/are quoting the rate and I/we will supply the items in accordance with specifications within the time limit adhering to the terms & conditions stipulated in the Tender Document.

If our quoted rate is accepted, we shall submit the securities as per the conditions mentioned in the document.

We agree to abide by this quoted rate for a period of one year from the date of finalization of rate and it shall remain binding upon us for the aforesaid period.

Tender submitted by us is properly sealed and prepared so as to prevent any subsequent alteration and replacement.

Dated this _____ day of _____ (the year)

Signature of Authorized Signatory _____

In capacity of _____

Duly authorized to sign the bid for and on behalf of

Signature & seal of the Tenderer

SECTION - III

TENDERER'S PROFILE

1. Name of the Tenderer/ Firm

2. Name of Proprietor/Partners/Directors

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.....

3. Address of the Firm

.....

.....

4. E-Mail address

5. CONTACT NO.

 Telephone:

 Mobile:

 Fax:

6. Registration & incorporation particulars of the firm:

 i) Proprietorship

 ii) Partnership

 iii) Private Limited

 iv) Public Limited

 v) LLP (Limited Liability Partnership)

7. Tenderer's Bank, address and current account number:

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.....

Signature & seal of the Tenderer

8. Permanent Account Number, (PAN) and Income Tax Circle:

.....
.....

I/ We hereby declare that the information's furnished above are true and correct.

Place :

Date :

Signature of Tenderer/ Authorized signatory

Name of the Tenderer

Signature & seal of the Tenderer

SECTION - IV
DOCUMENTS ESTABLISHING BIDDER'S ELIGIBILITY AND
QUALIFICATIONS

The tenderer shall furnish the photo copies of following documents as part of his Tender Documents all duly self attested or attested by a Gazetted officer:-

A) Documents

1. The Bidder shall furnish as part of his bid an **Earnest Money deposit** for the required amount as prescribed in column-3 of section – VI.
2. Original Tender Document duly filled in and signed by the tenderer or his authorized representative along with seal on each page. All corrections and overwriting must be initialed with date by the tenderer or his authorized representative. No correction/ overwriting is allowed in Price Bid.
3. Copies of latest **Income Tax Clearance Certificate** and **PAN card**.
4. A copy of **Sales Tax Registration Certificate** along with number.
5. A copy of latest **Sales Tax Clearance Certificate**.
6. A copy of **Registration of Firm** (Authenticated copy of **Partnership Deed** in case of partnership firm)
7. **Declaration Form** (section II) and **Tenderer's Profile** (section III) of the Tender Document dully and properly must be filled up the by The Tenderer.
8. Original "**Power of Attorney**" in case person other than the tenderer has signed the Tender Document.
9. **Authorized Dealer Certificate** shall be enclosed.
10. A copy of **ISO 9001 certification** for the product.
11. Applicant should submit Notarized Certificate that Company/Firm/Individual has not been blacklisted in the past by any organization.

B) General

1. All the document must be marked as Annexure.
2. Self attested documents must be shown in original at the time of tender opening.

Signature & seal of the Tenderer

SECTION – V

Tender Specification of Equipment/Instruments

SI. No.	Name of Equipment /Instruments	Required Technical Specification's	
1	Polarizing Microscope	➤ Eyepieces, usable field of view	➤ 25 mm FOV
		➤ Transmitted Light	<ul style="list-style-type: none"> ➤ Polarization Contrast ➤ Bright field ➤ Phase Contrast ➤ Orthoscopy ➤ Conoscopy ➤ DIC
		➤ Reflectance Light	<ul style="list-style-type: none"> ➤ Polarization Contrast ➤ Bright field ➤ Dark field ➤ Fluorescence ➤ DIC
		➤ Contrast Adjustment	➤ Automatic
		➤ Colour Adjustment	➤ Automatic
		➤ Objective	<ul style="list-style-type: none"> ➤ Immersion objective ➤ HI Plan POL ➤ N Plan POL ➤ PL Fluotar POL
		➤ Nose Piece	➤ 6x(M 25), centerable, encoded
		➤ Reflectance Light axis	➤ Motorized, Integrated illumination management
		➤ Transmitted Light axis	➤ Motorized, Integrated illumination management
		➤ Condenser	➤ Automatic
		➤ Stage	➤ 360 ⁰ rotatable polarization stage
		➤ Conoscopy	➤ Fully integrated conoscopy stage
		➤ Camera	➤ Magnification 10X
		➤ Computer Set	<ul style="list-style-type: none"> ➤ Intel Core i-5 4th Generation ➤ RAM – 4 GB ➤ HDD – 1 TB ➤ Monitor (LCD) – 22" ➤ DVD Writer ➤ Multimedia Keyboard ➤ Optical Mouse
		➤ Printer	<ul style="list-style-type: none"> ➤ Black & White LaserJet ➤ ePrint1, AirPrint2, Natworing-10/100, 2-sided printing, ➤ Print-26 PPM/25 PPM, Technology:-Auto-Off/Auto-On

Signature & seal of the Tenderer

SECTION – VI

1. Earnest Money Deposit (EMD)

The Earnest Money is to be deposit by the Tenderer as shown in the table below separately for all the items for which he want to submit his offer:-

Table-I

Sl. No.	Items	EMD (in Rs.)	Security Deposit (in Rs.)
1	2	3	4
1	Polarizing Microscope	3,70,000.00	5% of the purchase order

1. The Tenderer shall have to deposit the earnest money as mentioned in column 3 above.
2. The Tenderer shall deposit the **Earnest Money** in the shape of **Bank Drafts/Banker's Cheque** issued from any Nationalized bank in the name of Director, Geology, Department of Industries, Mines & Geology, Government of Jharkhand or NSC 7th year certificate (2nd issue) or 6th year certificate (6th and 8th issue)/ **Post Office Time Deposit** of 3/5 years / **Bank Guarantee** issued from nationalized Bank valid for 270 days from the date of opening of the tender and duly pledged in favour of the Director, Geology, Department of Industries, Mines & Geology, Government of Jharkhand.
3. The Tender not accompanied with adequate EMD as mentioned above, will be straight way rejected.
4. No interest shall be paid by the Directorate on the Security deposit and EMD for any period.

Signature & seal of the Tenderer

5. The EMD of successful Tenderer shall compulsorily be converted into “Security Deposit as laid in Table –I Colum 4 of Section-VI so that it should not be below 5% of the Purchase Order.
6. The earnest money deposit shall be forfeited if a bidder withdraws his bid during the period of bid validity specified and also if the bidder makes any modifications in the terms and conditions of the tender before acceptance of the tender.

2. Security Deposit :

1. Successful Tenderer shall deposit 5% (five percent) of the quoted/accepted rate. In case of S.S.I. units of Jharkhand the security deposit is 2% of the quoted/accepted rate.
2. The security money should be deposited in the shape of **Bank Drafts/Banker’s Cheque** from any nationalized bank in the name of Director, Geology, Department of Mines & Geology, Government of Jharkhand or **NSC 7th year certificate (2nd issue) or 6th year certificate (6th and 8th issue)/ Post Office Time Deposit of 3/5 years / **Bank Guarantee** issued from nationalized Bank valid for 270 days from the date of opening of the tender and duly pledged in favour of the Director, Geology, Department of Industries, Mines & Geology, Government of Jharkhand.**
3. The Security Money should be duly pledged in favour of the **Director, Geology, Department of Industries, Mines & Geology, Govt. of Jharkhand.**
4. The EMD amount will be adjusted against the Security Money.
5. The Security Money will be refunded after six months from the date of delivery of whole material in good condition & proper functioning.
6. In case of Non-supply of ordered goods/material/instruments/equipment within the stipulated time as laid in Section-VIII the security deposit shall be forfeited and the firm shall be black listed for five years.

Signature & seal of the Tenderer

SECTION –VII

PREPARATION & SUBMISSION OF TENDER

1. The Bid shall be typed or printed and the Bidder shall initial each page. The authorization to sign the Bid Document must be confirmed by a written Power of Attorney/Authorization by the Board of Director in case of Limited Company accompanying the Bid.
2. Bidders would provide all the information as per this Tender Document and in the specified formats. The Purchase Committee reserve the right to reject any Bid that is not in the specified formats.
3. The Bid must contain no interlineations or overwriting. If it is necessary to correct, the correction must be done by the Bidders themselves. Such corrections must be initialed by the person or persons authorized to sign.
4. Bidder must Not indicate directly or indirectly their Financial Bid any where on the envelop of the technical Bid. Any such disclosure shall result in summarily rejection of whole of the Bid of the concerned Bidders.
5. Bid for each tender should be submitted in three envelopes placed inside a main cover. These envelopes should contain the following:-

Sr.No.	Envelop	Mark on the cover	Contents of Envelop
1	First	EMD & GENERAL	Containing EMD and all the requisite qualifying and other documents as prescribed in section IV and other parts of the Tender Documents.
2	Second	Technical Bid	Containing Technical Specifications of the product necessarily in the prescribed format and order (also with a soft copy in CD)
3	Third	Financial Bid	Unit Rate of the Items (inclusive of all the taxes, levies, freight, incidental, overhead etc.)

Signature & seal of the Tenderer

The envelopes, of “EMD” OR “TECHNICAL”OR “FINANCIAL” must be clearly mentioned and should be properly sealed (with sealing wax/ packing PVC tape). These envelopes are to be placed inside a big envelope and properly sealed (with sealing wax/ packing PVC tape). The tenders which are not submitted in above mentioned manner shall be summarily rejected.

6. On all the envelopes (3 inner & one outer) following details must be written.

Tender no./Tender for	
“NOT TO OPEN BEFORE (DUE DATE OF TENDER)”	
From:-	To,
Name and Address	The Director, Geology,
of the firm	Department of Industries, Mines & Geology, Engineer’s Hostel no - 1, 2 nd Floor, Sector-3, Dhurwa, Ranchi - 834004

7. Completed/details tender as per the Tender Document should reach this office before and up to **08.03.2016, 6.00 PM**. The Bidder has the option to send the Tender by Registered Post or submit it in person so as to reach the office by the stipulated time and date. Tenders received after the stipulated time will not be accepted. The Tender Document should be submitted to : **DIRECTOR, GEOLOGY, DEPARTMENT OF INDUSTRIES, MINES & GEOLOGY, ENGINEER’S HOSTEL NO - 1, 2nd FLOOR, SECTOR-3, DHURWA, RANCHI - 834004.**
8. In case the date of opening of Tender Document is a decelerated Holiday the Tender shall be opened on the next working day the time and venue being the same.
9. Tenderer may submit their offer for one items or more than one items or for all the items.

Signature & seal of the Tenderer

SECTION – VIII

General Terms & Conditions

1. The *TENDER* and the *BIDDERS*, are synonymous and shall include his/their legal successors or assignees as well.
2. The Purchase Committee shall open the bids in the presence of bidders or their authorized representatives who choose to attend on due date and time. The bidder's representatives who are present, shall sign an attendance register. The bidder shall submit authority letter to this effect before they are allowed to participate in the bid opening.
3. Only one representative for any bidder shall be authorized and permitted to attend the bid opening.
4. The Tenderer will be bound by all the terms, conditions and specifications as detailed in the tender document.
5. Only those/firms/manufacture should submit tender paper who is capable of completing entire process of tender formalities, sale, supply, service etc on their own.
6. Any person employed in this Department will not be allowed to participate in this Tender before completion of two years after his/her retirement.
7. The Tenderer shall provide all the information as per Tender Document.
8. No modification by tenderer in any of the conditions will be permitted after the tender is opened.
9. The Tender Document is not transferable.
10. The rate quoted must include all the taxes, levies, carriage, packaging, incidental etc. It should be valid for the period of one year. Any increase or decrease of taxes/duties will not affect the price during this period.
11. After acceptance of tender if tenderer refuses to supply the required items, his EMD/Security deposit amount will be forfeited and legal action will be taken.
12. Period of supply/commissioning of material shall be 30 days from the date of supply order. In case of overseas supplies, it will be 60 days.
13. Preference shall be given for the product having ISO-9001 certification and above.
14. The ISO-9001 certified bidders shall be preferred. Bidder should enclose their ISO-9001 certification.

Signature & Seal of the Tenderer

15. The tenderer must enclose catalogue of the product for which tender has been submitted.
16. The tenderer must give the specifications of their product **in the same format/ order** as mention in Section - V.
17. Additional specifications if any, is to be mentioned at the end.
18. Tenderer must also submit a soft copy of the technical specifications in a **CD** in addition to the hard copy.
19. The supplier has to install the equipments/ordered material/instruments and demonstrate its function and train the personnel without any extra cost.
20. Training for the operation of instruments/equipments will have to be provided by the supplier/manufacture up to the satisfaction of officers of Directorate without any extra cost.
21. If the supplies are not found according to the specifications and to the satisfaction of its faction and upto the required standard then suppliers has to replace the items on his own cost or else his EMD/Security deposit will be forfeited and action initiated.
22. No claims will be entertain by the Department regarding loss or damage during transportation.
23. In case of two or more tenderer quote the same rates & specifications, the right to accept or reject any tender without assigning any reasons whatsoever is reserved to the Purchaser.
24. The tenderer shall not assign, sub contract or subject the whole or any part of the works covered by the tender under any circumstances.
25. Under no circumstances for any delay in payment to the supplier, any claims will be considered.
26. No advance payment will be given to tenderers/suppliers for supply of any items.
27. The Directorate reserves the right to disqualify such bidders who have a record of not meeting their obligations against earlier supply order given to them by the Directorate.
28. In the event, the tender does not materialize for any reason whatsoever, the Directorate of Geology will have a right to terminate the tender without obligations and the earnest money will be refunded without any interest.

Signature & Seal of the Tenderer

29. The tenderer shall, in addition to any indemnity provided by law, indemnify against all the liabilities whatsoever arising out of the any enactment and amendments shall be wholly responsible for observance of all statutory rules, regulations under any Act or Award of the Government in force in matters relating the employment, payment and related matter.
30. Director, Geology reserves the right to reject any or all the tender without assigning any reason whatsoever and is not bound to accept the lowest tender.
31. All disputes shall be settled within the territorial jurisdiction of the Court of Ranchi only.
32. Any Clarification issued by the Directorate in response to query raised by prospective Tenderer, shall form an integral part of Tender documents and it may amount to amendment of relevant clauses of the Tender document.
33. At any time before the due date of submission of the Tenderer, the Purchase Committee may for any reasons whatsoever, at its own initiative or in response to a clarification requested by the Tenderer, modify the Tender Document by amendment.

Signature & Seal of the Tenderer

SECTION - IX

FINANCIAL BID

1. The successful Bidder will be provided a certificate that the Equipment/Instrument purchase under this Tender will be utilized for scientific work/analysis of rock and mineral in the State Geological Laboratory, Hazaribagh functioning under this department.
2. The bidder shall give the total composite price inclusive of all levies, taxes, VAT, packing, forwarding, freight and insurance etc.
3. The suppliers shall be responsible for transporting the items as per the supply order of the Directorate in any offices of Directorate of Geology in the State of Jharkhand at the own cost. No separate charges will be payable for transportation.
4. The price so quoted in the price bid by the Tenderer/Firm shall remain valid for one year from the date of finalization of rate and shall not be subject to variation on any account. A conditional price offer will not be accepted.
5. Discount if any, offered by the Tenderer shall be considered if it is specifically indicated in the Financial offer.
6. The Price offer may kindly be quoted on the prescribed format marked "Financial Offer" in the following page.

Signature & seal of the Tenderer

FINANCIAL OFFER

Short ReTender No. :- 20/2015-16

From :-

To,

The Director, Geology
Department of Industries, Mines & Geology
Government of Jharkhand.

Dear Sir,

I/We have undergone all the terms & conditions of the tender document and specifications of **Equipments/Instrument**. Based on terms conditions and specifications I/we undersigned quote the following rate of the item inclusive of all the taxes, levies, VAT, incidental, packaging, forwarding, freight, overheads, insurances etc:-

SI No.	Item	Model & Make	Unit rate (In Rs.) In figure and in words
1	Polarizing Microscope		

If our quoted rate is accepted, we will supply the item in accordance with specifications within the time limit and terms & conditions stipulated in the Tender Document.

Date :

Signature of Tenderer/ Authorized signatory

Name of the Tenderer

Signature & seal of the Tenderer